

NATICK PUBLIC SCHOOLS

School Committee Meeting

August 30, 2023

6:30 PM

MEETING CANCELLED - School Committee - Town Hall and Virtual

Posted Date: Friday, August 25, 2023 @ 9:15, Reposted Monday, August 28, 2023 @ 3:15

MEETING CANCELLED - Open Meeting 6:30PM, Executive Session 6:35PM, Open Session 6:50PM Virtual Meeting Accessed Via: [https://us06web.zoom.us/j/2038566119?](https://us06web.zoom.us/j/2038566119?pwd=TmtsdxgXenQ0YXRlN1FlcHVpd3hEZz09)

pwd=TmtsdxgXenQ0YXRlN1FlcHVpd3hEZz09 Meeting ID: 203 856 6119 Passcode: 987179 If any member of the public, attending the meeting virtually, wishes to take advantage of public speak, they should email the School Committee Chair, Dr. Shai Fuxman (sfuxman@natickps.org), one hour prior to the start of the meeting. Your email should include your name, town and your request to be called upon during the public speak portion of the agenda. The School Committee Chair will then announce your name and you will be unmuted and prompted to turn on your video for your opportunity to share your remarks. Per our public speak policy, each speaker will have up to 3 minutes.

Posted In Accordance with Provisions of M.G.L. Chapter 30A, Sections 18-25

OPEN SESSION

- Roll Call
- Pledge of Allegiance
- Moment of Silence
- Announcements
-

EXECUTIVE SESSION - this portion of the meeting is not open to the public

1. To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigation position of the public body and the chair so declares.

PUBLIC SPEAK

Public Speak is scheduled for a period of fifteen minutes. Each speaker will be permitted a maximum of three minutes during which time they can speak about topics within the scope of responsibility of the School Committee. All remarks will be addressed through the School Committee Chair. Public Speak is not a time for debate or response to comments by the School Committee.

- Teacher Representative
- Student Representative

SUBCOMMITTEE/LIAISON UPDATES

1. Update on Permanent Superintendent Search Firm
2. Permanent Superintendent Search Committee Composition

CHAIRMAN'S REPORT

1. Update on the Recording Secretary Vacancy

SUPERINTENDENT'S REPORT

1. Opening of School Update
2. FY25 Budget Timeline
3. Student Activity/ Revolving Account Bookkeeping
4. Successor Transportation Contract
5. Technology Asset Retirements

ACTION ITEMS

1. Approval of Permanent Superintendent Search Committee Screening Composition
2. Appointment of the Recording Secretary
3. Approval of a separate revolving fund to account for student parking fees
4. Authorize successor Transportation Contract Invitation For Bid to include individual option years, solely at NPS option option years, as part of the contract
5. Approval to Retire Technology Assets
6. Vote to Approve a Search Firm for the Permanent Superintendent Search

Agenda items will be addressed in an order determined by the chair. Times are approximate.

ITEM TITLE: To discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigation position of the public body and the chair so declares.

DATE:

ITEM TYPE:

ITEM SUMMARY:

**BACKGROUND
INFORMATION:**

RECOMMENDATION:

ITEM TITLE: Update on Permanent Superintendent Search Firm
DATE:
ITEM TYPE:
ITEM SUMMARY:
BACKGROUND INFORMATION:
RECOMMENDATION:

ATTACHMENTS:

Description	File Name	Type
Review of Proposals for Superintendent Search	Review_ofm_Proposals_for_Superintendent_Search.pdf	Cover Memo



Natick Public Schools

BUSINESS OFFICE

13 East Central Street, Natick, MA 01760

Matthew J. Gillis, Assistant Superintendent for Finance

Dr. Bella Wong, Superintendent

Timothy Luff, Deputy Superintendent

Susan Balboni, Assistant Superintendent for Teaching, Learning, and Innovation

August 28, 2023

TO: Bella Wong, Interim Superintendent
Shai Fuxman, School Committee Chair
FROM: Matthew J. Gillis 
RE: Superintendent Search Consulting Services

Background: We sent an approved scope of services for prices quotes to six firms we know are in the business of providing consulting and recruiting services to hire a Superintendent of Schools. We received responses from two firms: the New England School Development Council (NESDC) and Hazard, Young, Attea & Associates (HYA). Both firms met the requirements, acknowledged the scope of services and submitted fixed pricing within what we requested and how they conduct their business.

Since this is a price quote process, we are obligated to accept the low price provided the service provider is deemed responsive to quote request and responsible to perform this type of work. I believe both firms were responsive and responsible as did Bryan LeBlanc when I discussed this topic with him Friday August 25, 2023.

In addition to both firms being qualified, both indicated they were willing to be flexible with our schedule deadlines and number of focus group meetings if we decide want to make an adjustment after we hire them, start the process and hear their recommendations.

The following page is summary of the two proposals and the price quotes for your reference.

VOTE Requested:

Move to approve NESDEC with the team of: Sally Dias, Judith Paolucci and David DeRuosi Jr. as the Superintendent Search Consultant for the Natick Public schools as quoted on August 17, 2023 with a price not to exceed \$18,020.

CC: Bryan LeBlanc, Town Procurement Officer

CC: Julie Skipper, Director of Human Resources

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Review of Proposals for Superintendent Search			
Criteria	Description	NESDC	HYA
1	Overview of Company Project Team	Yes	Yes
2	Project Team Info	Yes	Yes
	- Resumes	Yes	Yes
3	References	Yes	Yes
	# of References		
4	Work plan /Approach (To meet goal/deadline)	Yes	Yes
5	Experience w/ Community Engagement	Yes	Yes
6	Warranty	Yes	Yes
7	Base Price	\$ 13,760	\$ 19,000
	Bring meetings to 10	\$ 4,260	
8	Travel Exp	included in base price	\$3,000 or (optional proposed reduction of \$1,500 for some zoom meetings)
9	Subtotal Quote	\$ 18,020	\$22,000 or \$20,500
8	Additional Info	Yes	Yes
9	Any conditions or refusal to meet scope/deadline	No	No

ITEM TITLE: Permanent Superintendent Search Committee Composition
DATE:
ITEM TYPE:
ITEM SUMMARY:
BACKGROUND INFORMATION:
RECOMMENDATION:

ITEM TITLE: Update on the Recording Secretary Vacancy
DATE:
ITEM TYPE:
ITEM SUMMARY:
BACKGROUND INFORMATION:
RECOMMENDATION:

ITEM TITLE: Opening of School Update

DATE:

ITEM TYPE:

ITEM SUMMARY:

BACKGROUND INFORMATION:

RECOMMENDATION:

ITEM TITLE: FY25 Budget Timeline

DATE:

ITEM TYPE:

ITEM SUMMARY: FY25 BUDGET TIMELINE

BACKGROUND INFORMATION:

RECOMMENDATION:

ITEM TITLE: Student Activity/ Revolving Account Bookkeeping
DATE:
ITEM TYPE:
ITEM SUMMARY:
BACKGROUND INFORMATION: DLS Revolving Fund Documentation
RECOMMENDATION:

ITEM TITLE: Successor Transportation Contract
DATE:
ITEM TYPE:
ITEM SUMMARY:
BACKGROUND INFORMATION:
RECOMMENDATION:

ITEM TITLE: Technology Asset Retirements

DATE:

ITEM TYPE:

ITEM SUMMARY:

- [Technology Asset Retirements](#)

BACKGROUND INFORMATION:

RECOMMENDATION:

ITEM TITLE: Approval of Permanent Superintendent Search Committee Screening Composition

DATE:

ITEM TYPE:

ITEM SUMMARY:

BACKGROUND INFORMATION:

RECOMMENDATION:

ATTACHMENTS:

Description	File Name	Type
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ITEM TITLE: Appointment of the Recording Secretary
DATE:
ITEM TYPE:
ITEM SUMMARY:
BACKGROUND INFORMATION:
RECOMMENDATION:

ITEM TITLE:

Approval of a separate revolving fund to account for student parking fees

DATE:

ITEM TYPE:

ITEM SUMMARY:

BACKGROUND

INFORMATION:

RECOMMENDATION:

ITEM TITLE: Authorize successor Transportation Contract Invitation For Bid to include individual option years, solely at NPS option option years, as part of the contract

DATE:

ITEM TYPE:

ITEM SUMMARY:

BACKGROUND

INFORMATION:

RECOMMENDATION: Move to Authorize successor Transportation Contract Invitation For Bid to include individual option years, solely at NPS option option years, as part of the contract

ITEM TITLE: Approval to Retire Technology Assets

DATE:

ITEM TYPE:

ITEM SUMMARY:

- [Approval to Retire Technology](#) Assets

BACKGROUND INFORMATION:

RECOMMENDATION:

ITEM TITLE: Vote to Approve a Search Firm for the Permanent Superintendent Search

DATE:

ITEM TYPE:

ITEM SUMMARY:

BACKGROUND INFORMATION:

RECOMMENDATION:

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