

**NATICK PUBLIC SCHOOLS**

**School Committee Meeting**

**March 6, 2017**

**6:30 PM**

**School Committee Room, 3rd Floor Town Hall**

**Executive Session at 6:30 p.m. - Regular Meeting at 7:15 p.m.**

**Posted In Accordance with Provisions of M.G.L. Chapter 30A, Sections 18-25**

- Roll Call
- Pledge of Allegiance
- Moment of Silence

<b>PUBLIC SPEAK</b>
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A period not exceeding 15 minutes during which time any individual may voice an opinion or concern on any school-related issue that is not on the agenda. During public speak there will not be an opportunity for debate of issues raised.

<b>ACTION ITEMS</b>
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1. Approval of increase to ASAP Fees
2. Approval of Revised FY'18 Capital Expenditures
3. Approve FY'18 Natick Public Schools Budget - Appropriation Request
4. Approve Late Registration Fee for School Bus Transportation
5. Approval of Minutes - February 6, 2017

**Teaching and Learning**

**Chairman's Report**

1. Request School Committee Member Participation in the Performing Arts Audit
- Subcommittee/Liaison Updates
  - Report on warrants signed
    1. Report on Warrants Signed

**Superintendent's Report**

1. Continued Discussion of FY'18 Budget
2. Superintendent's Mid-Year Update on Goals
3. Kennedy Middle School Building Project Update
4. Update on Lilja Modulares
5. Report on Niche Ratings  
[Click Here for Niche Rating for NHS](#)
6. Discussion of Revised FY'18 Capital Request

**Correspondence/Information:**

1. Enrollment Update - March 2017

**Members Concerns**

- School Committee
- Teacher Representative
- Student Representative

<b>EXECUTIVE SESSION</b>
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1. 6:30 p.m. Executive Session to discuss contract negotiations with non-representative personnel in accordance with the provisions of Chapter 30A, Section 21(a) of the Massachusetts General Laws.

<b>FUTURE MEETING DATES/AGENDA ITEMS</b>
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March 20 - FY'18 Budget, Recognition of Student Rep to the School Committee, Quarterly Staffing Report, Results of the Elementary Family Surveys, Update on Solar Panels, Declassify Executive Session Minutes

April 3 - School Committee Reorganization

*Agenda items will be addressed in an order determined by the chair.*

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**ITEM TITLE:** Approval of increase to ASAP Fees  
**ITEM SUMMARY:**

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**ATTACHMENTS:**

<b>Description</b>	<b>File Name</b>	<b>Type</b>
FY18 Proposed Increases for ASAP	ASAP_FY_18_Proposed_Fee_Increases.pdf	Cover Memo



Natick Public Schools

## ASAP AND EARLY RISERS PROGRAM

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Megan Cap-Renzi, Director  
90 Oak Street, Natick, MA, 01760  
508-647-6460 x2882  
asap@natickps.org  
<http://natickps.org/programs/asap>

TO: Anna Nolin, Assistant Superintendent for Teaching, Learning and Innovation  
FR: Megan Cap-Renzi  
RE: Proposed FY18 Tuition Increase for Early Risers/ASAP  
DATE: February 21, 2017

**PROPOSAL:** 15% tuition increase for the Early Risers/ASAP programs, to (1) maintain high standards of quality, (2) continue to subsidize tuition for all families eligible for assistance (FY17 projection: \$270K), (3) keep expenses below revenue, and (4) rebuild surplus to 3 months of operating expenses (\$620K)

Between FY12 and FY16, ASAP enrollment increased by 37%. To support this growth and maintain safety and quality, we made the following investments:

- FY14 Created coordinator position to increase enrollment capacity
- FY15 Approved OT for NPS paras to encourage them to work at ASAP
- FY16 Increased hourly rates for part-time staff to boost recruitment and retention
- FY17 Increased leadership salaries and created benefits-eligible instructor positions to increase Early Risers capacity, staff middle school sites and retain highly qualified leadership staff

Tuition has remained level since FY12 with the exception of dropping the sibling and Early Risers discount from 10% to 5% for FY17. We ended FY15 and FY16 at a loss, anticipate the same for FY17, and have significantly depleted our surplus; it dropped from 620K in FY15 to a projected 180K at the end of FY17.

[16-17 Tuition Rates and Fees - unchanged since FY12 \(link\)](#)

### PROPOSED 17-18 RATES AND FEES:

#### After School (per month)

##### Elementary School

1 day/week \$170  
2 days/week \$210  
3 days/week \$260  
4 days/week \$345  
5 days/week \$425

##### Middle School

1 day/week \$185  
2 days/week \$240  
3 days/week \$300  
4 days/week \$385  
5 days/week \$450

~~Sibling discount: 5% ASAP tuition discount for 2nd, 3rd, or 4th child. (cost: 22K for FY17)~~

#### Early Risers (per morning) \$14

~~5% discount on Early Risers fee for students also enrolled in After School. (cost: 4K for FY17)~~

#### Early Release Day \$30

## Vacation Day \$80

### COMPS:

Schedule	ASAP (Elem) FY18	Kidsborough Framingham FY17	YMCA School's Out Natick FY18	Wayland BASE FY18	Later at Longfellow FY18	Needham Extended Day FY17	Tobin Afterschool FY14
1 day	170			111	180		165
2 days	210	225	252	222	285	276	330
3 days	260	315	352	323	375	405	490
4 days	345	380	450	422	465	513	655
5 days	425	435	508	512	555	605	815

### IMPACT ON FAMILIES:

(per child)	<b>ASAP Schedule</b>	<b>Per Month</b>	<b>Per Year</b>
	1 day/week	\$25	\$250
	2 days/week	\$30	\$300
	3 days/week	\$35	\$350
	4 days/week	\$45	\$450
	5 days/week	\$55	\$550

**SUMMARY:** While this rate increase is significant, it will be the first in six years and ASAP tuition will still remain more affordable than other area programs. The additional revenue will allow us to continue to provide the highest quality programming and support to NPS students - including financially vulnerable students and their families - for many years to come.

Thank you for your consideration.

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**ITEM TITLE:**           Approval of Revised FY'18 Capital Expenditures  
**ITEM SUMMARY:**

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**ITEM TITLE:** Approve FY'18 Natick Public Schools Budget - Appropriation Request

**ITEM SUMMARY:**

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**ITEM TITLE:** Approve Late Registration Fee for School Bus Transportation  
**ITEM SUMMARY:**

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**ATTACHMENTS:**

Description	File Name	Type
Late Registration Fee for Bus Transportaton 2017	Late_Bus_Fees_Proposal_FY18.pdf	Cover Memo



**Natick Public Schools  
Recommended Fee Summary  
School Year 2017-2018**

**Bus fees:** A bus fee of \$150 applies to students in grades K-6 who request services and live less than 2 miles from their respective school and for all students in Grades 7-12.  
(Family maximum of \$300)

*A late fee will be assessed to late registrations received after June 1<sup>st</sup>. This fee will be collected in order to allow for a better planning of proposed bus routes for the upcoming school year and to encourage parents to register their student(s) prior to the deadline. Exceptions to this fee will be made on a case by case basis by the Director of Finance (i.e. new students who enroll in the school district after the June 1<sup>st</sup> deadline).*

Registrations received after June 1 <sup>st</sup>	- \$30
Registrations received after June 30 <sup>th</sup>	- \$60
Registrations received after July 31 <sup>st</sup>	- \$90

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**ITEM TITLE:** Approval of Minutes - February 6, 2017

**ITEM SUMMARY:**

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**ATTACHMENTS:**

<b>Description</b>	<b>File Name</b>	<b>Type</b>
School Committee Minutes - February 6, 2017	02-06-17.docx	Cover Memo

*Natick Public Schools  
SCHOOL COMMITTEE MINUTES  
February 6, 2017*

The School Committee held a meeting on Monday, February 6, 2017 at 7:15 p.m. in the School Committee Room, 3<sup>rd</sup> floor, Town Hall. At 7:15 p.m., Chair Mistrot called the meeting to order.

Members Present: David Mangan, Julie McDonough, Amy Mistrot, Firkins Reed, Lisa Tabenkin

Members Absent: Dirk Coburn, Paul Laurent

Others Present:	Peter Sanchioni	Superintendent of Schools
	Anna Nolin	Assistant Superintendent
	Timothy Luff	Assistant Superintendent
	Peter Gray	Director of Finance
	Mark Baranoff	Teacher Representative
	Will Cuozzo	Student Representative
	Sarah Strand	Student Representative
	Sharon Reilly	Recording Secretary

**Approval of Out of State Travel**

**NHS Students to Science Bowl in CT**

Natick High School teacher, Bill Sanford, came before the School Committee to request permission for NHS students to travel to the University of Connecticut on March 4, 2017 to participate in the Science Bowl Competition. He provided the School Committee with the logistical information and provided an overview of the itinerary. Ms. Reed moved to approve this trip. Mr. Mangan seconded. It was unanimously approved.

**NHS Cheerleaders to Florida**

Cheerleader coaches, Christina Cacia, Lindsey Rooney and Jessica Cliff came before the School Committee to request permission for NHS Cheerleaders to travel to Walt Disney World Resort in Lake Buena Vista Florida on March 15-March 20, 2017 to participate in the National competition. Ms. Cacia provided the School Committee with the logistical information and provided an overview of the itinerary. Ms. Reed moved to approve this trip. Mr. Mangan seconded. It was unanimously approved.

**Public Hearing on FY'18 Budget**

Ms. Reed moved for approval to begin the Public Hearing on the FY'18 Budget. Mr. Mangan seconded. By roll call vote, it was unanimously approved.

Dr. Sanchioni presented the FY'18 budget. He reviewed the goals as follows:

- Meet all mandated and fixed costs
- Maintain all professional staff positions

- Meet all mandated costs associated with Special Education
- Add additional staffing positions needed to provide mandated Special Education services across the District
- Appropriate calculated increases in energy, maintenance and transportation.
- Add additional staffing positions needed to address high academic class sizes
- Increase our capacity for technology and curriculum and instruction.
- Educate the 5,500 students we serve daily to superior levels of achievement through high quality instruction

### **FY'18 Executive Summary**

- FY 17 Appropriation \$ 57,778,570
- FY 18 Increase \$3,971,580
- Percent Increase 6.9%
- Total FY 18 Request \$61,750,150

This budget includes the following 32.7 staff additions which Dr. Sanchioni reviewed in detail:

School and Position	FY18 Improvement Budget FTE Added	FY18 Improvement Budget Salary
<b><u>ENROLLMENT DRIVEN</u></b>		
High School - Art Teacher	1.0	\$ 55,830
High School - Science/Engineering Teacher	1.0	\$ 55,830
High School - Health/PE Teacher	1.4	\$ 78,162
High School - Math/Computer Science Teacher	2.0	\$ 111,660
High School - English Teachers	2.0	\$ 111,660
High School - World Language Teacher	0.4	\$ 22,332
Wilson - Two Teachers for enrollment	2.0	\$ 111,660
Middle School French/Spanish Teacher	0.2	\$ 11,166
Wilson - Unified Arts Teacher/Drama	1.0	\$ 55,830
Wilson - Unified Arts Teacher/Music	0.4	\$ 22,332
Kennedy - Unified Arts Teacher/Art	0.4	\$ 22,332
Middle School Reading Teachers	5.0	\$ 279,150
Elementary General Education Teacher/Brown	2.0	\$ 111,660
Elementary UA Teacher	1.0	\$ 55,830
Elementary General Ed Teacher Brown/Lilja	1.0	\$ 55,830

<b><u>CASELOAD NEED</u></b>		
High School Guidance Counselor	0.5	\$ 27,915
Nurse - location TBD	1.0	\$ 55,830
<b><u>COMPLIANCE</u></b>		
Middle/High School Speech	1.0	\$ 55,830
District ELL Teacher	0.4	\$ 22,332
Brown ELL Teacher	0.5	\$ 27,915
District Wide Psychologist	1.0	\$ 80,000
Elementary Special Ed/ Ben Hem	1.0	\$ 55,830
District - Paraprofessional/Ben Hem	1.0	\$ 24,970
Special Educator - HS	1.0	\$ 55,830
Special Educator - MS - Wilson	1.0	\$ 55,830
District Wide OT/PT	1.0	\$ 55,830
<b><u>21st Century Growth</u></b>		
Elementary Technology Coach	1.0	\$ 55,830
Kennedy Literacy Specialist	1.0	\$ 55,830
Middle School RTI Support / Wilson	0.5	\$ 24,970
Clerk OT/Sub Account		\$ 8,000
Total	32.7	\$ 1,824,006

He also reviewed:

- FY'18 Personnel Salary Budget - \$48,118,582 and highlighted major increases
- Staffing requests vs requests funded over the past 8 years
- Breakdown of FY'18 Expense Budget
- Enrollment trends
- Comparison of per pupil expenditures to various towns
- Capital requests
- FY'18 Transportation Expense – funded by operating budget/bus fees/town appropriation

Additional budget presentations/discussions will take place on:

February 8<sup>th</sup> at 5:00 p.m. with the Finance Committee's Education Subcommittee

February 13<sup>th</sup> – 7:30 p.m. School Committee Brief Meeting – then Selectmen meeting

February 16<sup>th</sup> – 7:30 p.m. Finance Committee

Dr. Sanchioni and Chair Mistrot pointed out that there has been a lot of oversight on this budget which includes meetings going back to the fall where several presentations were given at School Committee meetings, Finance Committee meeting, Education Subcommittee meetings, etc. where many questions were asked and responded to.

Dr. Sanchioni responded to questions from Committee members. Members of the public had an opportunity for questioning/comments:

Donna McKenzie, Natick resident came forward and stated she has reviewed the budget and supports it. She asked a number of questions pertaining to the staffing requests and how they affect class sizes, why have legal costs increased, any feedback on effectiveness of online learning, supplies budget increases, how does Natick fare relative to teacher retention. Questions were responded to.

Jeff Alderson, Natick resident asked how we compare to other districts with our technology and online learning. Dr. Anna Nolin doesn't have other districts budget info, however, much information has been shared with the towns in The Education Collaborative and she feels confident we are making a good investment in this area.

Chair Mistrot stated that a short School Committee meeting has been scheduled for next week, February 13<sup>th</sup> at 7:15 p.m. at which time the School Committee will vote on a budget number. This number will then be brought forward to Selectmen immediately following and will then be provided to the Finance Committee at its meeting on Thursday evening, February 16. Chair Mistrot hopes there will be a more solid revenue picture later this week once the West Suburban Health meeting takes place where the FY18 rates for health care will be determined.

Mr. Mangan moved to close the public hearing on the FY'18 budget. Ms. Reed seconded. It was unanimously approved.

### **Review of Fees**

Dr. Sanchioni reviewed the Fee Summary for School Year 2017-2018. One change being recommended is that a \$25 late fee be added to address bus registrations received after June 1<sup>st</sup>. This fee will be collected in order to allow for a better planning of proposed bus routes for the upcoming school year and to encourage parents to register their student(s) prior to the deadline. Exceptions to this fee will be made on a case by case basis by the Director of Finance (i.e. new students who enroll in the school district after the June 1<sup>st</sup> deadline). Ms. Reed raised the concern that the late fee may not be enough motivation to address the level of late fees that have been described by administration. Mr. Gray confirmed that they received late registrations for over 250 students, which make proactive planning nearly impossible and did require additional overtime and effort to readdress bus routes prior to the start of school. Mr. Gray thinks that a graduated late fee may provide a better incentive program for late registrations and will provide a revised recommendation at the School Committee meeting on 2/27.

Dr. Sanchioni also indicated that the administration is recommending an increase to the After School Activity Program/Early Risers fees. Dr. Nolin explained that the ASAP rates are comparatively very low in the marketplace. The School Committee will soon be provided with the recommended increased fees for ASAP which will be voted on at the meeting of February 27<sup>th</sup>.

### **Enrollment Update - February 1, 2017**

Dr. Sanchioni provided the School Committee with a report of the enrollment numbers as of February 1, 2017. Some of the increases in Ben-Hem/Brown are a result of students returning after an extended holiday break. The numbers overall are stable. Chair Mistrot pointed out that the numbers are up 73 students from that which was reported on June 1, 2016.

### **Subcommittee/Liaison Updates**

Chair Mistrot reported she and Ms. Tabenkin have been actively engaged with administration at the Finance Committee's Education Subcommittee attending each of the meetings, sharing information and answering questions pertaining to the FY'18 budget. She also reported that she attended the Audit

Committee meeting today, a town-wide body who are an advisory board for the municipal audit process. They will be meeting again later in February.

Ms. Reed reported that TEC Collaborative is holding a legislative breakfast this Friday, February 10. She is unable to attend, however, if any other member wishes to attend, please contact her. It's being held at 8:00 a.m. in Needham.

### **Report on Warrants Signed**

In accordance with School Committee Procedures, Mr. Gray reviewed the following warrants which were signed by Chair Mistrot:

<b>Warrant Type</b>	<b>Warrant Number</b>	<b>Date Signed</b>	<b>Amount</b>
Payroll	16	01/30/2017	\$ 1,939,688.29
Accounts Payable	2017-31S	01/23/2017	\$ 329,141.43
Accounts Payable	2017-32S	01/23/2017	\$ 400,753.26

If anyone wishes to review the details regarding any of these warrants, please feel to contact Mr. Gray in the Business Office.

### **Approval of Minutes**

Ms. Reed moved to approve the School Committee Minutes of January 23, 2017 and the Executive Session minutes of January 23, 2017. Mr. McDonough seconded. They were unanimously approved.

### **Students Concerns**

Sarah Strand reported on several Student Council events – February 17<sup>th</sup> hypnotist show, March 11 mini golf tournament Putt for Patients for the Jimmy Fund in honor of Connor Heffler, jean drive collection during February and March, and a flower drive.

Will Cuzzo commented on how important participating in the Science Bowl has been to him. It has been a unique experience for him as the competition develops confidence as the speed of response is a key determinant of success. In a room of very smart participants, you not only have to have the right answer but also have to be willing to respond first, which requires confidence to respond both accurately and quickly.

### **Members Concerns**

Ms. Tabenkin reported on a fundraiser being held to support the After Prom Party. The Cycle Bar in Wellesley is donating their space where a spin class will be conducted by a Natick dad on Sunday, March 5<sup>th</sup>. All proceeds from this event will go to the After Prom Party. The event is open to adults and students 15 and over. Ms. Tabenkin reported that there were over 500 students who attended the After Prom Party last year, which is a wonderful event for our students full of food, fun, and prizes and keeps them safe on prom night.

Ms. McDonough reported on an announcement that just came out informing the community that Mr. Harrigan, NHS Principal, will be running in the Boston Marathon in a fundraising effort for SPARK Kindness.

At 8:40 p.m., Mr. Mangan moved to adjourn the meeting. Ms. Reed seconded. It was unanimously approved.

Attest: \_\_\_\_\_

Peter Sanchioni, Ph.D.  
Superintendent  
Secretary to the School Committee

Sharon Reilly  
Recording Secretary

**Documents provided**

Minutes - January 23, 2016 & Executive Session Minutes of January 23, 2016  
Out of State Travel Request - NHS Science Bowl in CT  
Out of State Travel Request - NHS Cheerleaders to Florida  
Report on Warrants Signed  
FY'18 Public Hearing Budget Presentation  
Memorandum outlining fees for FY'18

**Correspondence/Information:**

Enrollment Update - February 1, 2017



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**ITEM TITLE:** Report on Warrants Signed

**ITEM SUMMARY:**

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**ATTACHMENTS:**

<b>Description</b>	<b>File Name</b>	<b>Type</b>
Warrants Report - 2-27-17	Warrant_Review_-_02-27-17.pdf	Cover Memo

# ***Natick Public Schools***

13 East Central Street  
Natick, Massachusetts 01760  
FAX (508) 647-6506



*Building the Future, One Child at a Time*

**Peter H. Gray**  
*Director of Finance*

February 27, 2017

FROM: Peter H. Gray  
Director of Finance

TO: Natick School Committee

SUBJECT: Warrant Review – February 27, 2017

In accordance with School Committee Procedures, the Chairperson reviewed and signed the following warrants:

<b><u>Warrant Type</u></b>	<b><u>Warrant Number</u></b>	<b><u>Date Signed</u></b>	<b><u>Amount</u></b>
Payroll	17	02/16/2017	\$1,964,951.03
Accounts Payable	2017-34S	02/06/2017	\$ 621,744.91

If you wish to review the details regarding any of these warrants please feel to contact me.

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**ITEM TITLE:** Continued Discussion of FY'18 Budget

**ITEM SUMMARY:**

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**ATTACHMENTS:**

<b>Description</b>	<b>File Name</b>	<b>Type</b>
FY'18 Executive Summary	2017_NPS_FY18_Executive_Summary_(1).pdf	Cover Memo
Balanced Budget Per Current Allocation	Balanced_Budget_Per_Current_Allocation.pdf	Cover Memo



# FY18 BUDGET EXECUTIVE SUMMARY

FY17 Appropriation	\$57,778,570
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FY18 Increase	\$3,971,580
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Percent Increase	6.9%
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Total FY18 Request	\$61,750,150
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### Balanced Budget Per Current Allocation

Requested Operating Budget \$61,750,150

Current Appropriation \$61,000,150

Impact: Loss of the following 11.5 Requested FTE  
\$107,955 removed from expense accounts

School and Position	FY18 Improvement Budget FTE Added	FY18 Improvement Budget Salary	Impact
<b>ENROLLMENT DRIVEN</b>			
High School - World Language Teacher	0.4	\$ 22,332	Last year we had 6 classes at or above 25. That will increase for school year 2017-2018.
Wilson - Unified Arts teacher MS	0.4	\$ 22,332	We will be unable to bring parity to the unified arts offerings at Kennedy and Wilson. Class sizes will increase.
Wilson - Unified Arts Teacher/Drama	1.0	\$ 55,830	We will be unable to bring parity to the unified arts offerings at Kennedy and Wilson. Class sizes will increase.
Kennedy Unified Arts Teacher	0.4	\$ 22,332	We will be unable to bring parity to the unified arts offerings at Kennedy and Wilson. Class sizes will increase.
Middle School Reading Teachers	5.0	\$ 279,150	This will prevent us from implementing an 8 period day. Reading was part of our RTI interventions. Loss of academic time.
Elementary General Education Teacher/Brown	1.0	\$ 55,830	Current 3rd grade has 114 students = class size of 23. Moderate growth will put us above 25.
HS Staff (Art .4, Math .2, English .2,	0.8	\$ 44,664	Larger class sizes in each discipline
<b>CASELOAD NEED</b>			
Kennedy Literacy Specialist	0.5	\$ 27,915	Wilson has a specialist. Loss of small group instruction, assessments and teacher coaching.
Nurse - Memorial and Ben Hem	1.0	\$ 55,830	Both schools have a nurse caseload above recommended standards.
<b>COMPLIANCE</b>			
Elementary Technology Coach	1.0	\$ 55,830	Staff mentor dedicated to improving technology skills through PD for all elementary staff - eliminated
<b>DISTRICT</b>			
Cut to Technology Budget		\$ 50,000	Eliminated redundancy project
Cut to Curriculum Budget		\$ 50,000	Cuts to curriculum and assessment purchases
Cut to Maintenance Budget		\$ 7,955	Brings budget below actual costs from FY 16
<b>Total</b>	<b>11.5</b>	<b>\$ 750,000</b>	

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**ITEM TITLE:** Superintendent's Mid-Year Update on Goals

**ITEM SUMMARY:**

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**ATTACHMENTS:**

Description	File Name	Type
Superintendent Mid-Year Update on Goals	Goals_Revised_-_Mid_Year_Update_-_2-27-17.pdf	Cover Memo



# NATICK PUBLIC SCHOOLS

## 2016-2017 DISTRICT GOALS MID-YEAR UPDATE

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### CORE ACTIONS TO ACCOMPLISH OUR MISSION

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All teachers in the Natick Public Schools:

- Implement writing across the curriculum, which serves as a DDM for many teachers.
- Pioneer/utilize carefully selected technologies to advance *deeper learning for all students*.
- As members of PLCs examine all instructional practices in light of their impact on *deeper learning for students*
- Identify 8 – 10 course outcomes as power standards for each grade level or course.
- As members of PLCs engage in the virtuous cycle of data analysis by examining common assessments aligned to the Power Standards

### MISSION

*“Our mission is to educate all the students we serve to high levels through high-quality instruction.”*



**GUIDING PRINCIPLES  
(FROM THE STRATEGIC PLAN)**

**GOALS**

**Best Practices**

**EXAMINING HOMEWORK PROCEDURES**

To produce the best learning conditions for our students, by May 2017, we will develop new procedures for homework and grading expectations K – 12 by reviewing latest research, examining other districts practices and seeking input from all constituents to help develop these procedures.

**Mid-Year: Presentation is scheduled for May 22, 2017. Research has been provided and is being reviewed. Principals have/continue to review other districts practices. Discussions have been held at principal meetings. Each level will make recommendations.**

**Continuous Improvement**

**ADDRESSING SPACE NEEDS**

To have the appropriate instructional spaces needed to accommodate our ever increasing student population the following two initiatives will be pursued in 16- 17. 1. By May 2017, the Kennedy Building Project will be moved forward. It is expected that during FY 17 all initial paperwork will be submitted to MSBA, an OPM and designer will be procured, and the Feasibility Study phase commenced. Potential features of a new Kennedy include: Green house, hydroponics lab, & black box theatre. 2. In connection a modular project at Lilja will be completed.

**Mid-Year: The Kennedy Building Project is progressing on time with the OPM selected, Architect about to be selected and site location to be determined. Lilja modulars are scheduled to be funded at the spring town meeting, contract awarded to Triumph based upon funding and construction is set to begin in May.**

**Pioneers in Technology and Communication**

**MOVING FORWARD WITH TECHNOLOGY**

By May 2017, communicate and execute the third phase of the 1:1 sustainability plan. Key action items include:

- Parents of existing high school juniors (next years' senior class) will have the option to purchase a new MacBook Air Computer
- Students of the incoming freshmen class will be issued a new MacBook Air
- Students in the incoming 7<sup>th</sup> grade will be issued a new Chrome book
- Ongoing professional development will be offered to our staff in areas such as Google Classroom, TenMarks Math, & Moodle among many other options.
- Continued exploration by Innovation Team for emerging technologies with recommendations made to the Admin Team in the spring 2017
- Finalize the Selection of district-wide data dashboard used to house and manage all the districts data on one easy to use site.

**Mid-Year: All purchase and distribution plans for devices are planned for. Funding is contingent upon the FY 18 Budget. Parent communication plans are being developed and will be sent once funding is achieved.**

**Innovation Team presentation is scheduled for June 5, 2017. Data dashboard contract was awarded to IBM. Contract negotiations continue.**

**Care and Community and Best Practices**

**ADDRESSING STUDENT MENTAL HEALTH NEEDS**

As a result of increasing student mental health issues, in September 2016, we will launch the MetroWest Grant (Hey NPS..... How are You?) for grades 7 and 8. In addition the program will be continued for a second year at NHS (Grade 9 & 11). All students in grades 7, 8, 9 & 11 will be assessed with aggregate statistical reports provided to the administration. Continue to assess our association with Newton-Wellesley Hospital and Interface Referral Service (providers of mental health services to our students).

**Mid-Year: Hey NHS continues to be implemented with a high degree of success. Students at all targeted grade levels have been or will be assessed. Presentation is scheduled for May 8, 2017. Program is funded for school year 2017- 2018 contingent upon FY 18 Budget.**

**Growing Leadership**

**LEADERSHIP DEVELOPMENT**

During the 2016 – 2017 school year mentor, supervise and evaluate new Director of Finance and the interim principals at Johnson and Memorial. Each will complete and present a detailed entry plan in October.

**Mid-Year: Entry plans were presented in the fall. Data collected from Johnson and Memorial staff and parent populations provided the data/confidence to appoint interim principals as principals. Mid-Year reviews on all three new hires are overall proficient with exemplary in some areas.**

**Continuous Improvement**

**DATA ANALYSIS**



By October 2016, set goals based upon the results of the 2016 PARCC test (Elementary Principals Professional Practice Goal). Provide a detailed presentation to the community (November 21, 2106). In the early fall provide a presentation on our AP, SAT and ACT data (October 2016).

**Mid-Year: Data yielded from this years PARCC led to the creation of the elementary principals professional practice goal (literacy instruction) that will be presented on May 22, 2017.**

**SAT data led to the revision of the high school English departments vocabulary program. Changes have also been made in literature selections. Presentation was delivered on AP, SAT and ACT scores.**

#### **Communication and Community Collaboration**

##### **ENHANCING COMMUNICATION**

By December 2016, we will enhance communications by recreating the district web page, offering a web page app, and expanding the usage of Let's Talk (School Buttons). In addition, we will design and deploy (January) a Family-School Relationship Survey to K-4 families to determine community priorities of the future. Results will be reported in February. Continue District Newsletter.

**Mid Year: New District web page released. App will become available sometime in May. Let's Talk was expanded to include school buttons. It continues to be a viable communication tool. Elementary Family survey was executed; results have been received. Presentation scheduled for March 20, 2017. Newly designed newsletter was distributed.**

#### **Best Practices and Continuous Improvement**

##### **IMPROVING CURRICULUM**

To continue to advance our curriculum forward, by May 2017, in coordination with the Director of Fine and Performing Arts, we will conduct an audit (PK – 12) to ensure best practices and continuous improvement in art, music, and drama. A report will be delivered in the spring outlining any needed staffing, curriculum, assessment and professional development changes that need to take place.

**Mid-Year: Audit work is being completed. Committees have been formed. Presentation scheduled for June 19, 2017.**

**By May 2017, implement a systematic, guaranteed and viable RTI system for district (year 3 of 3-year plan), with a focus on secondary schools in 2016-17.** Implement an RTI block and data team structure (was developed in 15-16).

**Middle Schools**

- Research RTI schedule, intervention options/staffing needs (implementing in 17-18)
- Develop RTI intervention blocks with entrance and exit blocks for achievement.
- Develop extension and enrichment options for students who have mastered core content.

**Elementary Schools**

- All PLCs identify 8-10 essential course/grade outcomes “power standards,” around which to base RTI interventions in Tier 1.
- Pilot new screening and intervention solution (RL) for K-4 comparison to AIMSWEB and DRA tools and effectiveness.

**Best Practices and Continuous Improvement**

- Train EPLC leaders in data team/RTI expectations for agile response to summative common assessment data and formative assessment data

**Elementary & Middle Schools (in 17-18 NHS)**

- Implement new screening (RL) and intervention solutions (LLI/JW/Math/AR 360) identified by the district for use with students.

**Middle Schools and NHS**

- Focus on reduction of racial, sped, and poverty achievement gaps as a means to supporting all types of learners to access
- Train data teams at middle and high school level and explore intervention systems at NHS with commensurate curriculum supports/intervention products.
- **(ALL--our collective responsibility).**

**Mid-Year: Presentation scheduled for June 19, 2017. Middle School has implemented RTI blocks. Staffing has been recommended for next year. At the elementary level, power standards have been developed for literacy. New assessment tool (STAR) has been piloted at the elementary level. Data teams have been trained. Staff received RTI training on opening day and on a second early release day.**

**MIDDLE SCHOOL SCHEDULE**

By October 2016 finalize Unified Arts/Specials Schedule at Middle School in concert with RTI block implementation. A report will be made in November outlining any budget, staffing, curriculum, assessment and PD changes that will need to happen in FY 18. (Timeline is delayed as we negotiate a longer middle school day.)

**Continuous Improvement**

**Mid Year: A presentation has been scheduled for May 8, 2017. New options have presented themselves around a potential eight period day at the middle school that requires us to relook at busing schedules. Staffing requests included in the FY 18 Budget need to be funded to implement the changes for Unified Arts parity. Modular classrooms for Wilson have been requested for school year 2018-2019 and are needed to execute some of the desired changes. A well thought plan is being developed that due to extenuating circumstances may need to be executed in 2018-2019.**

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**ITEM TITLE:** Kennedy Middle School Building Project Update

**ITEM SUMMARY:**

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**ATTACHMENTS:**

<b>Description</b>	<b>File Name</b>	<b>Type</b>
Kennedy Middle School Building Project Update	Kennedy_Middle_School_Update_-_3-06-17.pdf	Cover Memo



## Kennedy Building Project Update March 6, 2017

We are currently in the **Designer Selection Process**.

OPM prepared Request for Services (RFS) – Eight Firms Applied.

OPM evaluates and reference checks applicants – sends to MSBA

Three members from the Town sit on the Designer Selection Committee at MSBA:

- Superintendent
- Assistant Superintendent
- John Ciccariello

Designer Panel convenes at MSBA and narrows applicants to three. At this meeting a decision can be made to select an architect. If not a second meeting will be established to interview a short list of firms.

### **Timeline:**

- Submit Information to MSBA Designer Selection Panel (DSP) - 2/24/17
- MSBA DSP Meeting - 3/14/17
- MSBA DSP Interview (if decided) - 4/11/17
- Negotiate Contract with Highest Ranked Firm - 4/14/17
- Design Kickoff Meeting 4/24/17

Next milestone – Site Selection

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**ITEM TITLE:** Update on Lilja Modulares  
**ITEM SUMMARY:**

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**ATTACHMENTS:**

Description	File Name	Type
Lilja Modulares Update	Lilja_Modulares-Revised.pdf	Cover Memo



**Natick Public Schools  
Central Office**

Dr. Peter Sanchioni, Superintendent

Dr. Anna Nolin, Assistant Superintendent for Teaching, Learning & Innovation

Timothy Luff, Assistant Superintendent for Student Services

## **Lilja Modular Project Update March 6, 2017**

### **Lilja Modular Classrooms**

<b>Original Capital request</b>	<b>\$ 2,600,000.00</b>
Triumph Construction Cost	\$ 1,632,852.00
Cost Breakout	
Modular building	\$ 688,799.00
Sink in each classroom	\$ 6,900.00
Fire sprinkler system	\$ 20,310.15
Site work	\$ 842,616.50
Connecting corridor	\$ 74,226.35
Contingency 5%	\$ 81,642.60
FFE / Technology	\$ 300,000.00
Replace playground	\$ 250,000.00
Site improvements	\$ 80,000.00
Electrical Service - Eversource	\$ 80,000.00
<b>Project Total</b>	<b>\$ 2,424,494.60</b>

Project design is currently underway and permits are being sought. We expect the designated area to become a construction site during the first two weeks of May. Project completion is scheduled for August 25, 2017. Project is currently scheduled to be on time and under budget.

OPM: Mark Coviello

Clerk of the Works: Jim Kane

*Natick Public Schools does not discriminate on the basis of race, color, sex, gender identity, religion, national origin, sexual orientation or disability.*

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**ITEM TITLE:** Report on Niche Ratings  
**ITEM SUMMARY:** [Click Here for Niche Rating for NHS](#)

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**ITEM TITLE:** Discussion of Revised FY'18 Capital Request  
**ITEM SUMMARY:**

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**ATTACHMENTS:**

<b>Description</b>	<b>File Name</b>	<b>Type</b>
FY'18 Capital Plan	FY_18_Capital_Revised.pdf	Cover Memo



To: Peter Sanchioni  
From: James Kane  
Re: FY 2018 Spring Capital Plan

***Brown Elementary School - \$100K***

The five-year capital plan published in December 2016 proposed \$250K for the Brown sidewalks, since then it was decided that ADA access from Hartford street to the school was not necessary thus eliminating \$150K from the original proposal of \$250K.

The facilities department recommends retaining \$100K of the original allocation to continue with sidewalk and roadway improvements around the school and reallocate \$150K to two other projects, the replacement of the Johnson exterior doors and the expansion of the high school irrigation system.

***Johnson Elementary School - \$50K (FY18 Fall Town Meeting)***

The eight exterior doors at the Johnson school are in poor condition and require routine repairs to keep them operating properly. They are very drafty and at times do not secure properly creating a safety issue for students and staff. To eliminate ongoing routine repairs and ensure the building will remain secure at all times I recommend moving forward with this project.

***High School Irrigation - \$100K***

The original irrigation project proposed in 2016 in the amount of \$55K was to tie into the existing domestic water supply at the high school and provide irrigation to the immediate front of the school only. In light of the severe drought Natick experienced this past summer installing a dedicated well onsite would ensure irrigation could continue even during a water ban.

The facilities department is proposing to reallocate \$100K of the capital budget to install a well at the high school and expand the irrigation project to cover the entire front of the school, the left side of the building where the preschool playground is located and to the right near the parking, see attached site plan and cost breakdown for details.

***Johnson Playground Replacement - \$150K***

The Johnson school playground is scheduled to be replaced this summer. This project would replace the existing playground elements, leveling of the ground and new Fiber mulch to meet all current playground standards. The existing Johnson school playground has elements for kids ages 2-12. The design and installation will be coordinated closely with the school principal and recreation department.



James Kane  
Director of Facilities  
Town of Natick

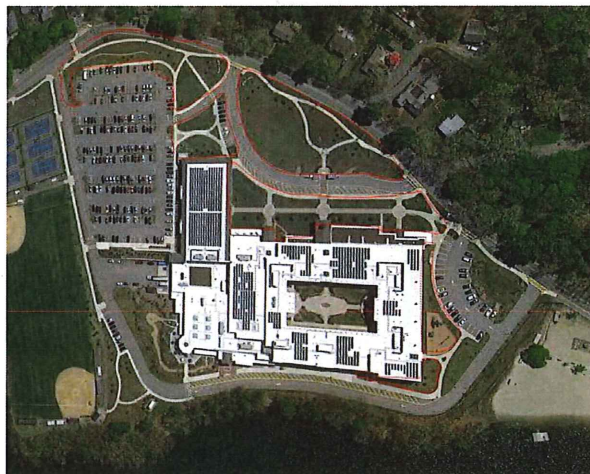
## PRICING ESTIMATES FOR HIGH SCHOOL IRRIGATION

Thursday, February 9, 2017

Dear Jim,

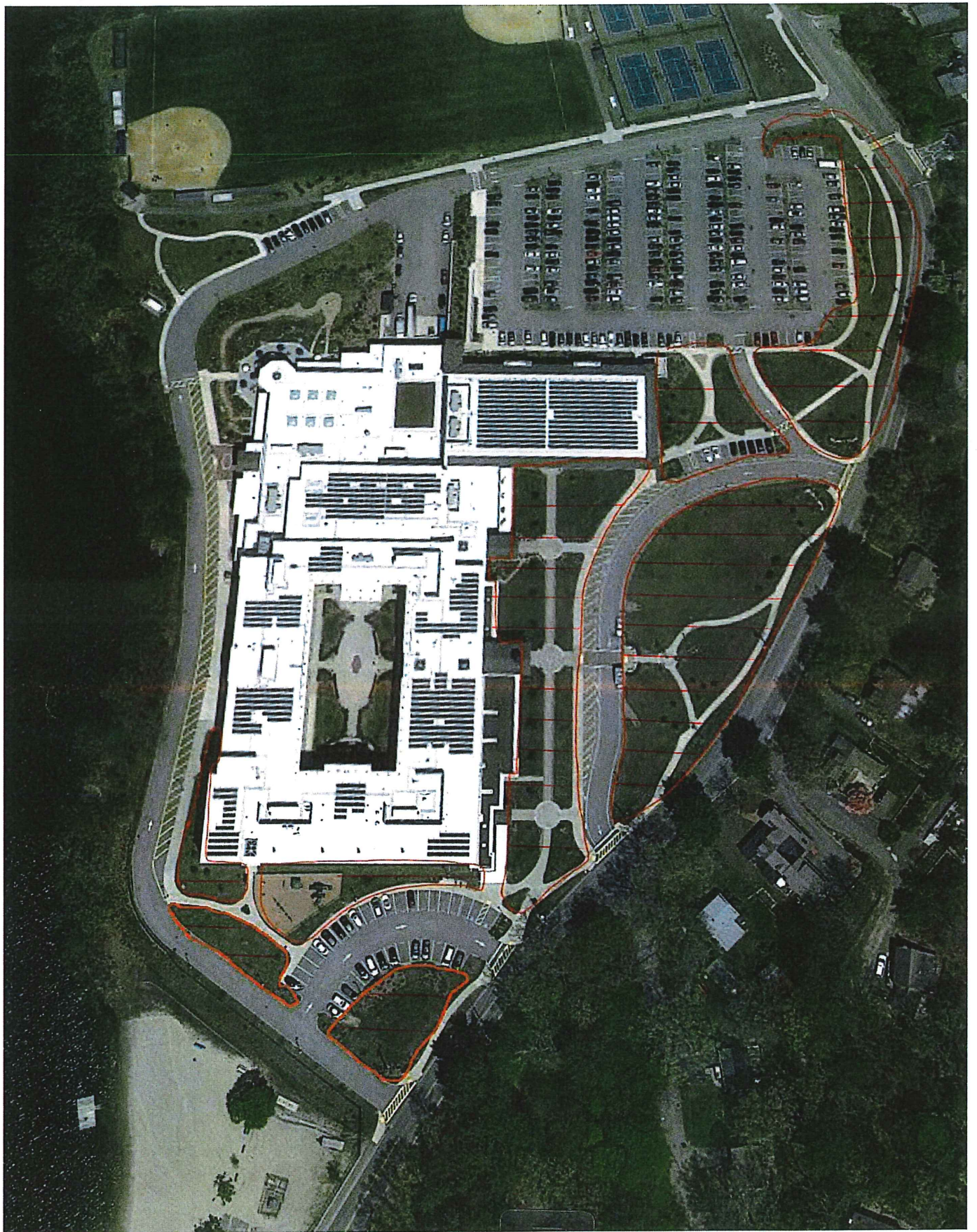
I am pleased to submit these pricing estimates for budget development concerning a new irrigation system at the Natick High School. The project is divided into 3 sections for an in depth understanding of the process we believe will deliver a cost effective and efficient irrigation solution.

1. Development of Groundwater Wells – Based on initial conversations we believe the development of groundwater wells could effectively deliver 45-60 gallons per minute at 70 psi. Projected costs of \$25,000 would include site analysis for a proposed well location, well construction, pump installation, output testing and electrical connection.
2. Roadway Crossing and Excavation – A major cost of the project is the installation of piping and wiring across existing paths and roadways. All crossings will be sleeved so that future maintenance can be completed efficiently. In many cases roadways and pathways will need to be cut so the sleeve can be installed and patched afterwards. This work will be covered under the scope of the irrigation system installation but will likely require the coordination of subcontractors and the town police to provide details during the scheduled work. Budget approximately \$50,000 for sleeving installation and roadway repairs
3. Irrigation System Installation – The installation of the irrigation system will include roughly 20 zones and a pvc mainline which connects the front island, the landscapes round the high school and the large lawn area between the parking lot and roadway. Budget approximately \$70,000 for irrigation installation for the marked areas below.



*Disclaimer: Due to the variability of subsurface conditions Smart Water Management does not guarantee water yield production or water quality under any circumstances. Initial testing provides a best estimate of success which cannot be verified until well construction is complete.*





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**ITEM TITLE:** Enrollment Update - March 2017  
**ITEM SUMMARY:**

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**ATTACHMENTS:**

Description	File Name	Type
Enrollment Update - March 1	Feb_March_Enrollment_Report_2017_Sheet1.pdf	Cover Memo



# Natick Public Schools Student Enrollment Report

	February 3, 2017															March 1, 2017														
	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total	PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
NHS Northstar											425	368	385	374	1552											424	370	386	370	1550
KENNEDY							164	162	155	170					651							164	162	155	171					652
WILSON							248	234	224	234					940							248	235	224	232					939
BEN-HEM		23	24	23	24	20											23	24	23	24	20									
		22	24	23	24	20											22	24	23	24	20									
		23	25	25	22	22												24	25	25	22	22								
		24	24	25	25	20												24	24	25	25	20								
		24	24	24	23	21												23	24	24	22	21								
					23	20														23	20									
Sub-separate																														
Total		116	121	120	141	123									621		116	121	120	140	123									620
BROWN		24	20	18	23	21											24	20	19	23	21									
		24	20	19	24	21											24	20	18	24	21									
		22	21	20	24	21											24	21	20	24	21									
		24	21	21	23	21											24	21	21	23	21									
		24	22	18	20												24	22	18	20										
Total		118	104	96	114	84									516		120	104	96	114	84									518
JOHNSON		16	24	18	24	24											16	24	19	24	24									
		13	24	19	24	23											13	24	19	24	23									
		16															16													
Total		45	48	37	48	47									225		45	48	38	48	47									226
LILJA		19	21	22	23	21											20	21	22	22	21									
		19	22	21	21	22											19	23	21	21	22									
		19	22	21	21	21											19	22	21	21	21									
		19															18													
combo classes			12	11	13	9												12	11	13	9									
combo classes			10	12	10	12												10	12	10	12									
Total		76	87	87	88	85									423		76	88	87	87	85									423
MEMORIAL		24	20	19	19	22											24	20	19	19	22									
		23	19	20	19	22											23	19	19	19	22									
		21	19	20	19	23											22	19	20	19	23									
		23	19	19	20	22											23	19	19	20	22									
				20															20											
Total		91	77	98	77	89									432		92	77	97	77	89									432
PRESCHOOL NHS	117															119														
BROWN PK	15															16														
Total															132															135
TOTAL	132	446	437	438	468	428	412	396	379	404	425	368	385	374	5492	135	449	438	438	466	428	412	397	379	403	424	370	386	370	5495
															5492															5495

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**ITEM TITLE:** Future Meetings

**ITEM SUMMARY:** March 20 - FY'18 Budget, Recognition of Student Rep to the School Committee, Quarterly Staffing Report, Results of the Elementary Family Surveys, Update on Solar Panels, Declassify Executive Session Minutes

April 3 - School Committee Reorganization

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