

NATICK PUBLIC SCHOOLS
School Committee Meeting
February 27, 2017
6:30 PM
School Committee Room, 3rd Floor Town Hall
Executive Session at 6:30 p.m., Regular Meeting at 7:15 p.m.

Posted In Accordance with Provisions of M.G.L. Chapter 30A, Sections 18-25

- Roll Call
- Pledge of Allegiance
- Moment of Silence

PUBLIC SPEAK

A period not exceeding 15 minutes during which time any individual may voice an opinion or concern on any school-related issue that is not on the agenda. During public speak there will not be an opportunity for debate of issues raised.

ACTION ITEMS

1. Approval of Minutes - February 6, 2017
2. Approve FY'18 Natick Public Schools Budget - Appropriation Request
3. Approve Late Bus Fee

Teaching and Learning

Chairman's Report

- Subcommittee/Liaison Updates
- Report on warrants signed
 1. Report on Warrants Signed

Superintendent's Report

1. Continued Discussion of FY'18 Budget
2. Superintendent's Mid-Year Update on Goals
3. Kennedy Middle School Building Project Update
4. Update on Lilja Modulares

Correspondence/Information:

Members Concerns

- School Committee
- Teacher Representative

- Student Representative

EXECUTIVE SESSION

1. 6:30 p.m. Executive Session to discuss contract negotiations with non-representative personnel in accordance with the provisions of Chapter 30A, Section 21(a) of the Massachusetts General Laws.

FUTURE MEETING DATES/AGENDA ITEMS
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March 6 - Solar Panel Update, FY'18 Budget, Approval of Capital Expenditures, Approval of ASAP Fees

March 20 - FY'18 Budget, Recognition of Student Rep to the School Committee, Quarterly Staffing Report, Results of the Elementary Family Surveys

Agenda items will be addressed in an order determined by the chair.

ITEM TITLE: Approval of Minutes - February 6, 2017

ITEM SUMMARY:

ATTACHMENTS:

Description	File Name	Type
School Committee Minutes - February 6, 2017	02-06-17.docx	Cover Memo

*Natick Public Schools
SCHOOL COMMITTEE MINUTES
February 6, 2017*

The School Committee held a meeting on Monday, February 6, 2017 at 7:15 p.m. in the School Committee Room, 3rd floor, Town Hall. At 7:15 p.m., Chair Mistrot called the meeting to order.

Members Present: David Mangan, Julie McDonough, Amy Mistrot, Firkins Reed, Lisa Tabenkin

Members Absent: Dirk Coburn, Paul Laurent

Others Present:	Peter Sanchioni	Superintendent of Schools
	Anna Nolin	Assistant Superintendent
	Timothy Luff	Assistant Superintendent
	Peter Gray	Director of Finance
	Mark Baranoff	Teacher Representative
	Will Cuozzo	Student Representative
	Sarah Strand	Student Representative
	Sharon Reilly	Recording Secretary

Approval of Out of State Travel

NHS Students to Science Bowl in CT

Natick High School teacher, Bill Sanford, came before the School Committee to request permission for NHS students to travel to the University of Connecticut on March 4, 2017 to participate in the Science Bowl Competition. He provided the School Committee with the logistical information and provided an overview of the itinerary. Ms. Reed moved to approve this trip. Mr. Mangan seconded. It was unanimously approved.

NHS Cheerleaders to Florida

Cheerleader coaches, Christina Cacia, Lindsey Rooney and Jessica Cliff came before the School Committee to request permission for NHS Cheerleaders to travel to Walt Disney World Resort in Lake Buena Vista Florida on March 15-March 20, 2017 to participate in the National competition. Ms. Cacia provided the School Committee with the logistical information and provided an overview of the itinerary. Ms. Reed moved to approve this trip. Mr. Mangan seconded. It was unanimously approved.

Public Hearing on FY'18 Budget

Ms. Reed moved for approval to begin the Public Hearing on the FY'18 Budget. Mr. Mangan seconded. By roll call vote, it was unanimously approved.

Dr. Sanchioni presented the FY'18 budget. He reviewed the goals as follows:

- Meet all mandated and fixed costs
- Maintain all professional staff positions

- Meet all mandated costs associated with Special Education
- Add additional staffing positions needed to provide mandated Special Education services across the District
- Appropriate calculated increases in energy, maintenance and transportation.
- Add additional staffing positions needed to address high academic class sizes
- Increase our capacity for technology and curriculum and instruction.
- Educate the 5,500 students we serve daily to superior levels of achievement through high quality instruction

FY'18 Executive Summary

- FY 17 Appropriation \$ 57,778,570
- FY 18 Increase \$3,971,580
- Percent Increase 6.9%
- Total FY 18 Request \$61,750,150

This budget includes the following 32.7 staff additions which Dr. Sanchioni reviewed in detail:

School and Position	FY18 Improvement Budget FTE Added	FY18 Improvement Budget Salary
<u>ENROLLMENT DRIVEN</u>		
High School - Art Teacher	1.0	\$ 55,830
High School - Science/Engineering Teacher	1.0	\$ 55,830
High School - Health/PE Teacher	1.4	\$ 78,162
High School - Math/Computer Science Teacher	2.0	\$ 111,660
High School - English Teachers	2.0	\$ 111,660
High School - World Language Teacher	0.4	\$ 22,332
Wilson - Two Teachers for enrollment	2.0	\$ 111,660
Middle School French/Spanish Teacher	0.2	\$ 11,166
Wilson - Unified Arts Teacher/Drama	1.0	\$ 55,830
Wilson - Unified Arts Teacher/Music	0.4	\$ 22,332
Kennedy - Unified Arts Teacher/Art	0.4	\$ 22,332
Middle School Reading Teachers	5.0	\$ 279,150
Elementary General Education Teacher/Brown	2.0	\$ 111,660
Elementary UA Teacher	1.0	\$ 55,830
Elementary General Ed Teacher Brown/Lilja	1.0	\$ 55,830

<u>CASELOAD NEED</u>		
High School Guidance Counselor	0.5	\$ 27,915
Nurse - location TBD	1.0	\$ 55,830
<u>COMPLIANCE</u>		
Middle/High School Speech	1.0	\$ 55,830
District ELL Teacher	0.4	\$ 22,332
Brown ELL Teacher	0.5	\$ 27,915
District Wide Psychologist	1.0	\$ 80,000
Elementary Special Ed/ Ben Hem	1.0	\$ 55,830
District - Paraprofessional/Ben Hem	1.0	\$ 24,970
Special Educator - HS	1.0	\$ 55,830
Special Educator - MS - Wilson	1.0	\$ 55,830
District Wide OT/PT	1.0	\$ 55,830
<u>21st Century Growth</u>		
Elementary Technology Coach	1.0	\$ 55,830
Kennedy Literacy Specialist	1.0	\$ 55,830
Middle School RTI Support / Wilson	0.5	\$ 24,970
Clerk OT/Sub Account		\$ 8,000
Total	32.7	\$ 1,824,006

He also reviewed:

- FY'18 Personnel Salary Budget - \$48,118,582 and highlighted major increases
- Staffing requests vs requests funded over the past 8 years
- Breakdown of FY'18 Expense Budget
- Enrollment trends
- Comparison of per pupil expenditures to various towns
- Capital requests
- FY'18 Transportation Expense – funded by operating budget/bus fees/town appropriation

Additional budget presentations/discussions will take place on:

February 8th at 5:00 p.m. with the Finance Committee's Education Subcommittee

February 13th – 7:30 p.m. School Committee Brief Meeting – then Selectmen meeting

February 16th – 7:30 p.m. Finance Committee

Dr. Sanchioni and Chair Mistrot pointed out that there has been a lot of oversight on this budget which includes meetings going back to the fall where several presentations were given at School Committee meetings, Finance Committee meeting, Education Subcommittee meetings, etc. where many questions were asked and responded to.

Dr. Sanchioni responded to questions from Committee members. Members of the public had an opportunity for questioning/comments:

Donna McKenzie, Natick resident came forward and stated she has reviewed the budget and supports it. She asked a number of questions pertaining to the staffing requests and how they affect class sizes, why have legal costs increased, any feedback on effectiveness of online learning, supplies budget increases, how does Natick fare relative to teacher retention. Questions were responded to.

Jeff Alderson, Natick resident asked how we compare to other districts with our technology and online learning. Dr. Anna Nolin doesn't have other districts budget info, however, much information has been shared with the towns in The Education Collaborative and she feels confident we are making a good investment in this area.

Chair Mistrot stated that a short School Committee meeting has been scheduled for next week, February 13th at 7:15 p.m. at which time the School Committee will vote on a budget number. This number will then be brought forward to Selectmen immediately following and will then be provided to the Finance Committee at its meeting on Thursday evening, February 16. Chair Mistrot hopes there will be a more solid revenue picture later this week once the West Suburban Health meeting takes place where the FY18 rates for health care will be determined.

Mr. Mangan moved to close the public hearing on the FY'18 budget. Ms. Reed seconded. It was unanimously approved.

Review of Fees

Dr. Sanchioni reviewed the Fee Summary for School Year 2017-2018. One change being recommended is that a \$25 late fee be added to address bus registrations received after June 1st. This fee will be collected in order to allow for a better planning of proposed bus routes for the upcoming school year and to encourage parents to register their student(s) prior to the deadline. Exceptions to this fee will be made on a case by case basis by the Director of Finance (i.e. new students who enroll in the school district after the June 1st deadline). Ms. Reed raised the concern that the late fee may not be enough motivation to address the level of late fees that have been described by administration. Mr. Gray confirmed that they received late registrations for over 250 students, which make proactive planning nearly impossible and did require additional overtime and effort to readdress bus routes prior to the start of school. Mr. Gray thinks that a graduated late fee may provide a better incentive program for late registrations and will provide a revised recommendation at the School Committee meeting on 2/27.

Dr. Sanchioni also indicated that the administration is recommending an increase to the After School Activity Program/Early Risers fees. Dr. Nolin explained that the ASAP rates are comparatively very low in the marketplace. The School Committee will soon be provided with the recommended increased fees for ASAP which will be voted on at the meeting of February 27th.

Enrollment Update - February 1, 2017

Dr. Sanchioni provided the School Committee with a report of the enrollment numbers as of February 1, 2017. Some of the increases in Ben-Hem/Brown are a result of students returning after an extended holiday break. The numbers overall are stable. Chair Mistrot pointed out that the numbers are up 73 students from that which was reported on June 1, 2016.

Subcommittee/Liaison Updates

Chair Mistrot reported she and Ms. Tabenkin have been actively engaged with administration at the Finance Committee's Education Subcommittee attending each of the meetings, sharing information and answering questions pertaining to the FY'18 budget. She also reported that she attended the Audit

Committee meeting today, a town-wide body who are an advisory board for the municipal audit process. They will be meeting again later in February.

Ms. Reed reported that TEC Collaborative is holding a legislative breakfast this Friday, February 10. She is unable to attend, however, if any other member wishes to attend, please contact her. It's being held at 8:00 a.m. in Needham.

Report on Warrants Signed

In accordance with School Committee Procedures, Mr. Gray reviewed the following warrants which were signed by Chair Mistrot:

Warrant Type	Warrant Number	Date Signed	Amount
Payroll	16	01/30/2017	\$ 1,939,688.29
Accounts Payable	2017-31S	01/23/2017	\$ 329,141.43
Accounts Payable	2017-32S	01/23/2017	\$ 400,753.26

If anyone wishes to review the details regarding any of these warrants, please feel to contact Mr. Gray in the Business Office.

Approval of Minutes

Ms. Reed moved to approve the School Committee Minutes of January 23, 2017 and the Executive Session minutes of January 23, 2017. Mr. McDonough seconded. They were unanimously approved.

Students Concerns

Sarah Strand reported on several Student Council events – February 17th hypnotist show, March 11 mini golf tournament Putt for Patients for the Jimmy Fund in honor of Connor Heffler, jean drive collection during February and March, and a flower drive.

Will Cuzzo commented on how important participating in the Science Bowl has been to him. It has been a unique experience for him as the competition develops confidence as the speed of response is a key determinant of success. In a room of very smart participants, you not only have to have the right answer but also have to be willing to respond first, which requires confidence to respond both accurately and quickly.

Members Concerns

Ms. Tabenkin reported on a fundraiser being held to support the After Prom Party. The Cycle Bar in Wellesley is donating their space where a spin class will be conducted by a Natick dad on Sunday, March 5th. All proceeds from this event will go to the After Prom Party. The event is open to adults and students 15 and over. Ms. Tabenkin reported that there were over 500 students who attended the After Prom Party last year, which is a wonderful event for our students full of food, fun, and prizes and keeps them safe on prom night.

Ms. McDonough reported on an announcement that just came out informing the community that Mr. Harrigan, NHS Principal, will be running in the Boston Marathon in a fundraising effort for SPARK Kindness.

At 8:40 p.m., Mr. Mangan moved to adjourn the meeting. Ms. Reed seconded. It was unanimously approved.

Attest: _____

Peter Sanchioni, Ph.D.
Superintendent
Secretary to the School Committee

Sharon Reilly
Recording Secretary

Documents provided

Minutes - January 23, 2016 & Executive Session Minutes of January 23, 2016
Out of State Travel Request - NHS Science Bowl in CT
Out of State Travel Request - NHS Cheerleaders to Florida
Report on Warrants Signed
FY'18 Public Hearing Budget Presentation
Memorandum outlining fees for FY'18

Correspondence/Information:

Enrollment Update - February 1, 2017

ITEM TITLE: Approve FY'18 Natick Public Schools Budget - Appropriation Request
ITEM SUMMARY:

ATTACHMENTS:

Description	File Name	Type
FY'18 Executive Summary	2017_NPS_FY18_Executive_Summary.pptx	Cover Memo



FY18 BUDGET EXECUTIVE SUMMARY

FY17 Appropriation	\$57,778,570
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FY18 Increase	\$3,971,580
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Percent Increase	6.9%
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Total FY18 Request	\$61,750,150
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ITEM TITLE: Approve Late Bus Fee
ITEM SUMMARY:

ATTACHMENTS:

Description	File Name	Type
Late Bus Fee 2017	Late_Bus_Fees_Proposal_FY18.pdf	Cover Memo

Natick Public Schools
Recommended Fee Summary
School Year 2017-2018

Bus fees: A bus fee of \$150 applies to students in grades K-6 who request services and live less than 2 miles from their respective school and for all students in Grades 7-12.
(Family maximum of \$300)

A late fee will be assessed to late registrations received after June 1st. This fee will be collected in order to allow for a better planning of proposed bus routes for the upcoming school year and to encourage parents to register their student(s) prior to the deadline. Exceptions to this fee will be made on a case by case basis by the Director of Finance (i.e. new students who enroll in the school district after the June 1st deadline).

Registrations received after June 1 st	- \$30
Registrations received after June 30 th	- \$60
Registrations received after July 31 st	- \$90

ITEM TITLE: Report on Warrants Signed

ITEM SUMMARY:

ATTACHMENTS:

Description	File Name	Type
Warrants Report - 2-27-17	Warrant_Review_-_02-27-17.pdf	Cover Memo

Natick Public Schools

13 East Central Street
Natick, Massachusetts 01760
FAX (508) 647-6506



Building the Future, One Child at a Time

Peter H. Gray
Director of Finance

February 27, 2017

FROM: Peter H. Gray
Director of Finance

TO: Natick School Committee

SUBJECT: Warrant Review – February 27, 2017

In accordance with School Committee Procedures, the Chairperson reviewed and signed the following warrants:

<u>Warrant Type</u>	<u>Warrant Number</u>	<u>Date Signed</u>	<u>Amount</u>
Payroll	17	02/16/2017	\$1,964,951.03
Accounts Payable	2017-34S	02/06/2017	\$ 621,744.91

If you wish to review the details regarding any of these warrants please feel to contact me.

ITEM TITLE: Continued Discussion of FY'18 Budget

ITEM SUMMARY:

ITEM TITLE: Superintendent's Mid-Year Update on Goals
ITEM SUMMARY:

ATTACHMENTS:

Description	File Name	Type
Superintendent Mid-Year Update on Goals	Goals_Revised_-_Mid_Year_Update_-_2-27-17.pdf	Cover Memo



NATICK PUBLIC SCHOOLS

2016-2017 DISTRICT GOALS MID-YEAR UPDATE

CORE ACTIONS TO ACCOMPLISH OUR MISSION

All teachers in the Natick Public Schools:

- Implement writing across the curriculum, which serves as a DDM for many teachers.
- Pioneer/utilize carefully selected technologies to advance *deeper learning for all students*.
- As members of PLCs examine all instructional practices in light of their impact on *deeper learning for students*
- Identify 8 – 10 course outcomes as power standards for each grade level or course.
- As members of PLCs engage in the virtuous cycle of data analysis by examining common assessments aligned to the Power Standards

MISSION

“Our mission is to educate all the students we serve to high levels through high-quality instruction.”



**GUIDING PRINCIPLES
(FROM THE STRATEGIC PLAN)**

GOALS

Best Practices

EXAMINING HOMEWORK PROCEDURES

To produce the best learning conditions for our students, by May 2017, we will develop new procedures for homework and grading expectations K – 12 by reviewing latest research, examining other districts practices and seeking input from all constituents to help develop these procedures.

Mid-Year: Presentation is scheduled for May 22, 2017. Research has been provided and is being reviewed.

Principals have/continue to review other districts practices. Discussions have been held at principal meetings.

Continuous Improvement

ADDRESSING SPACE NEEDS

To have the appropriate instructional spaces needed to accommodate our ever increasing student population the following two initiatives will be pursued in 16- 17. 1. By May 2017, the Kennedy Building Project will be moved forward. It is expected that during FY 17 all initial paperwork will be submitted to MSBA, an OPM and designer will be procured, and the Feasibility Study phase commenced. Potential features of a new Kennedy include: Green house, hydroponics lab, & black box theatre. 2. In connection a modular project at Lilja will be completed.

Mid-Year: The Kennedy Building Project is progressing on time with the OPM selected, Architect about to be selected and site location to be determined. Lilja modulars have been funded, contract awarded and construction is set to begin in May.

Pioneers in Technology and Communication

MOVING FORWARD WITH TECHNOLOGY

By May 2017, communicate and execute the third phase of the 1:1 sustainability plan. Key action items include:

- Parents of existing high school juniors (next years' senior class) will have the option to purchase a new MacBook Air Computer
- Students of the incoming freshmen class will be issued a new MacBook Air
- Students in the incoming 7th grade will be issued a new Chromebook
- Ongoing professional development will be offered to our staff in areas such as Google Classroom, TenMarks Math, & Moodle among many other options.
- Continued exploration by Innovation Team for emerging technologies with recommendations made to the Admin Team in the spring 2017
- Finalize the Selection of district-wide data dashboard used to house and manage all the districts data on one easy to use site.

Mid-Year: All purchase and distribution plans for devices are funded and scheduled. Parent communication plans being developed.

Innovation Team presentation is scheduled for June 5, 2017. Data dashboard contract was awarded to IBM. Contract negotiations continue.

Care and Community and Best Practices

ADDRESSING STUDENT MENTAL HEALTH NEEDS

As a result of increasing student mental health issues, in September 2016, we will launch the MetroWest Grant (Hey NPS..... How are You?) for grades 7 and 8. In addition the program will be continued for a second year at NHS (Grade 9 & 11). All students in grades 7, 8, 9 & 11 will be assessed with aggregate statistical reports provided to the administration. Continue to assess our association with Newton-Wellesley Hospital and Interface Referral Service (providers of mental health services to our students).

Mid-Year: Hey NHS continues to be implemented with a high degree of success. Students at all targeted grade levels have been or will be assessed. Presentation is scheduled for May 8, 2017. Program is funded for school year 2017- 2018.

Growing Leadership

LEADERSHIP DEVELOPMENT

During the 2016 – 2017 school year mentor, supervise and evaluate new Director of Finance and the interim principals at Johnson and Memorial. Each will complete and present a detailed entry plan in October.

Mid-Year: Entry plans were presented in the fall. Data collected from Johnson and Memorial staff and parent populations provided the data/confidence to appoint interim principals as principals. Mid-Year reviews on all three new hires are overall proficient with exemplary in some areas.

Continuous Improvement

DATA ANALYSIS

By October 2016, set goals based upon the results of the 2016 PARCC test (Elementary Principals Professional Practice Goal). Provide a detailed presentation to the community (November 21, 2106). In the early fall provide a presentation on our AP, SAT and ACT data (October 2016).

Mid-Year: Data yielded from this years PARCC led to the creation of the elementary principals professional

practice goal (literacy instruction) that will be presented on May 22, 2017.

SAT data led to the revision of the high school English departments vocabulary program. Changes have been made in literature selections. Presentation was delivered on AP, SAT and ACT scores.

Communication and Community Collaboration

ENHANCING COMMUNICATION

By December 2016, we will enhance communications by recreating the district web page, offering a web page app, and expanding the usage of Let's Talk (School Buttons). In addition, we will design and deploy (January) a Family-School Relationship Survey to K-4 families to determine community priorities of the future. Results will be reported in February. Continue District Newsletter.

Mid Year: New District web page released. App will become available sometime in May. Let's Talk was expanded to include school buttons. It continues to be a viable communication tool. Elementary Family survey was executed; results have been received. Presentation scheduled for March 20, 2017. Newly designed newsletter was distributed.

Best Practices and Continuous Improvement

IMPROVING CURRICULUM

To continue to advance our curriculum forward, by May 2017, in coordination with the Director of Fine and Performing Arts, we will conduct an audit (PK – 12) to ensure best practices and continuous improvement in art, music, and drama. A report will be delivered in the spring outlining any needed staffing, curriculum, assessment and professional development changes that need to take place.

Mid-Year: Audit work is being completed. Committees have been formed. Presentation scheduled for June 19, 2017.

By May 2017, implement a systematic, guaranteed and viable RTI system for district (year 3 of 3-year plan), with a focus on secondary schools in 2016-17. Implement an RTI block and data team structure (was developed in 15-16).

Middle Schools

- Research RTI schedule, intervention options/staffing needs (implementing in 17-18)
- Develop RTI intervention blocks with entrance and exit blocks for achievement.
- Develop extension and enrichment options for students who have mastered core content.

Elementary Schools

- All PLCs identify 8-10 essential course/grade outcomes “power standards,” around which to base RTI interventions in Tier 1.
- Pilot new screening and intervention solution (RL) for K-4 comparison to AIMSWEB and DRA tools and effectiveness.

Best Practices and Continuous Improvement

- Train EPLC leaders in data team/RTI expectations for agile response to summative common assessment data and formative assessment data

Elementary & Middle Schools (in 17-18 NHS)

- Implement new screening (RL) and intervention solutions (LLI/JW/Math/AR 360) identified by the district for use with students.

Middle Schools and NHS

- Focus on reduction of racial, sped, and poverty achievement gaps as a means to supporting all types of learners to access
- Train data teams at middle and high school level and explore intervention systems at NHS with commensurate curriculum supports/intervention products.
- **(ALL--our collective responsibility).**

Mid-Year: Presentation scheduled for June 19, 2017. Middle School has implemented RTI blocks. Staffing has been recommended for next year. At the elementary level power standards have been developed for literacy. New assessment tool (STAR) has been piloted at the elementary level. Data teams have been trained. Staff received RTI training on opening day and a second early release day.

MIDDLE SCHOOL SCHEDULE

By October 2016 finalize Unified Arts/Specials Schedule at Middle School in concert with RTI block implementation. A report will be made in November outlining any budget, staffing, curriculum, assessment and PD changes that will need to happen in FY 18. (Timeline is delayed as we negotiate a longer middle school day.)

Continuous Improvement

Mid Year: A presentation has been scheduled for May 8, 2017. New options have presented themselves around a potential eight period day at the middle school that requires us to relook at bussing schedules. Staffing requests need to be funded to implement the changes for Unified Arts parity. Modular classrooms for Wilson have been requested for school year 2018-2019 and are needed to execute some of the desired changes. A well thought plan is being developed that due to extenuating circumstances may need to be executed in 2018-2019.

ITEM TITLE: Kennedy Middle School Building Project Update

ITEM SUMMARY:

ATTACHMENTS:

Description	File Name	Type
KMS Update	Kennedy_Middle_School_Update_-_2-27-17.pdf	Cover Memo



Kennedy Building Project Update February 27, 2017

We are currently in the **Designer Selection Process**.

OPM prepared Request for Services (RFS) – Eight Firms Applied.

OPM evaluates and reference checks applicants – sends to MSBA

Three members from the Town sit on the Designer Selection Committee at MSBA:

- Superintendent
- Assistant Superintendent
- John Ciccariello

Designer Panel convenes at MSBA and narrows applicants to three. At this meeting a decision can be made to select an architect. If not a second meeting will be established to interview a short list of firms.

Timeline:

- Submit Information to MSBA Designer Selection Panel (DSP) - 2/24/17
- MSBA DSP Meeting - 3/14/17
- MSBA DSP Interview (if decided) - 4/11/17
- Negotiate Contract with Highest Ranked Firm - 4/14/17
- Design Kickoff Meeting 4/24/17

Next milestone – Site Selection

ITEM TITLE: Update on Lilja Modulares
ITEM SUMMARY:

ATTACHMENTS:

Description	File Name	Type
Lilja Modulares Update	Lilja_Modulares.pdf	Cover Memo



Lilja Modular Project Update February 27, 2017

Warrant Article	\$2,600,000
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Projected Costs:

Bid was awarded to Triumph - Total Cost	\$1,632,832
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Playground Cost	\$300,000
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Furniture, Fixtures, Equipment, Technology	\$300,000
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Electricity	\$80,000
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Project design is currently underway and permits are being sought. We expect the designated area to become a construction site during the first two weeks of May. Project completion is scheduled for August 25, 2017. Project is currently scheduled to be on time and under budget.

OPM: Mark Coviello

Clerk of the Works: Jim Kane

ITEM TITLE: Future Meetings

ITEM SUMMARY: March 6 - Solar Panel Update, FY'18 Budget, Approval of Capital Expenditures, Approval of ASAP Fees
March 20 - FY'18 Budget, Recognition of Student Rep to the School Committee, Quarterly Staffing Report, Results of the Elementary Family Surveys
