

Policy Subcommittee Goals Brainstorming:  
Submitted to the Committee on 10/14 by Catherine Brunell

**Establish Internal Procedures for Our Committee:**

1. Determine how often we will meet, schedule day and time for the year.
2. Create an agenda calendar as a road map for the work this year
  - a. Adoption of new policies in line with BGB (Information, Discussion, Action)
  - b. Evaluation of current policies as per BGC
  - c. Superintendent calling to the committee's attention out of date policies BGB
3. Determine a timeline and responsibility chart for final suggestions on the agenda, who will post the agenda and ensure training on Novus if needed.
4. Determine how we will record minutes, how they will be approved
5. Establish a standard reporting template for bringing information back to the full committee.
6. Create a sub-committee handbook for future reference for committee members

Ref: [Policy Development - BG](#)

**Policy Goals for 2021-2022 to Support Strategic Plan**

1. Write a Anti Hate/Bias Policy for the district
  - a. Consult with Diversity Inclusion and Equity Officer about ways of proceeding
  - b. Establish a committee of community members, teachers, students to name the desired outcomes of the policy.
  - c. Draft the policy
  - d. Bring to full committee for discussions/revisions
  - e. Communicate policy to the public
  - f. Vote on policy by the end of the 2022 school year.
2. Holiday Calendar
  - a. Consider forming a School Committee Calendar Committee
    - i. Compile attendance data
    - ii. Understand EAN perspective on categories or current practices
3. School Start Time Policy - will we take it up this year?
4. Create regular schedule of updating policies
  - a. 2x a year admin updates policy committee
    - i. Library policy and Promotion Policy have been mentioned this year.
5. MASC Policy ONLINE service - Identify if that is something we would like to pursue.