





# Download the Global Finals 2019 App!

With this content-packed app, you can view tournament schedules, keep track of your "must do" events and activities, find Challenge and event locations, share your experiences on social media, participate in a Photo Hunt Contest, and even snap a custom selfie or two.

The Global Finals app will be available in the Apple and Google Play Stores in late-March.











# Congrats

Congratulations! Your team wowed Appraisers with a creative and innovative Challenge solution and has qualified to showcase at Destination Imagination (DI) Global Finals 2019! We want to make sure that you have all the tools you need to make your experience before and during Global Finals as hassle-free as possible. This guide provides an overview of everything you need to know to get to Global Finals 2019. For all additional details, processes and policies, please visit GlobalFinals.org.

# Top 5 Reasons to Join the Celebration

#### 1. You've Worked Hard to Get This Far

Your team has spent several months designing its Challenge solution. You've meticulously built amazing props and honed your teamwork and problem-solving skills. You've made friendships that will last a lifetime. Now, it's time to take your team on the road and show the world what you've got!

#### 2. Head Off on an Amazing Adventure

Explore the great city of Kansas City, Missouri—our new home for Global Finals 2019 and 2020! From blockbuster art exhibits to makerspaces to good eats and sweet treats, Kansas City offers some of the best family-friendly adventures for every age.

#### 3. Collaborate with Students from Around the World

We are a part of a very big world and the more we learn about it, the better! Global Finals is an opportunity for students to immerse themselves in a global, multicultural learning experience. See unique Challenge solutions created by teams from more than 15 countries and collaborate with them through special on-site activities.

#### 4. Prop Storage Showcases YOU!

Be part of Global Finals' new Prop Storage! Let your work shine as you and hundreds of other teams showcase your projects in over 350,000 square feet of prop storage exhibit space. Getting inspired by your peers has never been easier!

#### 5. Make Memories of a Lifetime

For these reasons and many more, Global Finals 2019 will be an exciting and transformative experience for Destination Imagination participants of all ages. We can't wait to see your team in Kansas City!



# **Educational Outcomes**

When an educational experience is fun and hands-on, students are empowered to take their learning to the next level and are excited to do so. That's why Destination Imagination ties in educational outcomes to all events and activities to the Global Finals tournament. It is our goal that each participant will leave Global Finals 2019 having experienced the five educational outcomes listed below.



#### Celebration

As the premier celebration of the impact of creativity, Global Finals offers participants the opportunity to experience validation and inspiration of the creative process through their own efforts.



#### Collaboration

The Global Finals tournament offers individual and team collaboration at an intense and unique level. Participants can explore their social aptitude while working with peers from around the world on complex problem-solving opportunities.



## Cultural Exchange

Embracing the similarities and difference of groups, individuals and cultures is a key component of Global Finals. Interacting with people from a variety of cultures helps participants to foster a more inclusive, global community.



### **Empowerment**

Increased competency and confidence are a result of participants realizing they have what it takes to overcome adversity during competition while also maneuvering in an away-from-home setting.



## **Individual Growth**

As the culminating event of the Destination Imagination Challenge season, Global Finals provides participants the opportunity to assess strengths and limitations while experiencing the impact of reaching one's total capacity.



# **Events**

With so many exciting festivities in store, it's never too early to start planning your Global Finals agenda! Check out these events to help you and your team get the most out of each day of Global Finals. For additional details on these events, please visit Global Finals.org.



Welcome Ceremony

Wed., May 22nd / 7:30 p.m. Sprint Center (Doors 6 p.m.)



Souvenir Sales All Week!

Prop Storage Exhibit Hall E



Pin Trading

All Week!



Box n' Ballers Bash Thurs., May 23rd / 7:00 p.m.



Movie Night

Fri., May 24th / 7:00 p.m. Municipal Arena



**Graduation Ceremony** 

Fri., May 24th / 7:30 p.m. The Folly Theater



Rock the Dock

Fri., May 24th and Sat., May 25th



# **Closing Celebration**

Sat., May 25th / 4:00 p.m. Sprint Center (Doors 2:30 p.m.)



Sat., May 25th / 6:00 p.m. Power & Light District



## Team Managers Only

**Team Manager Meeting** Tuesday, May 21st / 7:00 p.m. Grand Ballroom Team Manager Lounge All Week!



# Workshops

In addition to the international tournament, events and activities, we're offering a series of workshops that are all 100% FREE.





## Skills Workshops

Various Locations: Wednesday - Saturday

Learn something new by attending a free Global Finals skills workshop! These creative, STEAM-based workshops are designed to help students expand their skill sets and will be held on a first-come, first-served basis. Visit GlobalFinals.org for up-to-date workshop information.

#### Interactive Sessions & Games

Various Locations: Wednesday - Saturday

Unleash your innovative genius, participate in live games and much more with our Global Finals 2019 Sessions & Games. All Sessions & Games will be held on a first-come, firstserved basis. Stay tuned to GlobalFinals.org as Destination Imagination continues to add information about interactive entertainment taking place throughout the week!



# KC Attractions and Promotions

Around every corner, there's something to do that's unique to Kansas City. With a thriving arts scene, an eclectic mix of entertainment and an avid sports fan base, it's safe to say there's something for everyone. Find your way in KC by doing it all...or, at least trying to! Information about discounts for Global Finals attendees will be available on GlobalFinals.org.



#### The Nelson-Atkins Museum of Art

Home to more than 34,500 pieces of art, from ancient Chinese ceramics to modern art in the Bloch Building, the Nelson-Atkins Museum of Art is a world-class treasure located right in the heart of Kansas City. Free admission.



## The Money Museum

Located at the Federal Reserve Bank, the Money Museum offers guests the opportunity to watch millions of dollars in currency be processed with interactive exhibits while learning about the economy. Free admission.



#### Hallmark Visitors Center

Step inside this free timeline exhibit to experience one of the world's largest greeting card companies and one of Kansas City's most celebrated businesses. While there, be sure to check out Kaleidoscope, Hallmark's space for children's arts and creativity sessions. Free admission.



## Kansas City Zoo

Go wild and explore 200 acres of adventure, filled with more than 1.700 animals.



## SEA LIFE Kansas City Aquarium

Step beneath the waves and prepare for a world of glittering scales, darting sharks, gliding stingrays and a curious octopus.

## LEGOLAND Discovery Center

Step inside LEGOLAND Discovery Center and you'll feel as though you've just jumped into the world's biggest box of LEGO bricks!

## The City Market (River Market/Columbus Park)

Visit Kansas City's historic River Market, which happens to be the region's largest farmer's market. You can find a wide variety of gift shops and restaurants.

#### Fountains!

Kansas City takes pride in being nicknamed the City of Fountains—and for good reason. More than 200 majestic fountains adorn the city, from quaint neighborhoods to major town landmarks. Be sure to visit the newly renovated J.C. Nichols Memorial Fountain located at the Country Club Plaza for a look at one of the most popular fountains in the area.

### Science City at Union Station

This is a family-friendly interactive science center that features acclaimed traveling exhibitions, The Arvin Gottlieb Planetarium, City Extreme Screen theatre, and more than 120 hands-on displays. It is located inside Union Station at 30 West Pershing Road in Kansas City, Missouri.

#### Worlds of Fun

Take a brain break and enjoy some rides at Worlds of Fun, which is the home to Kansas City's 235-acre amusement park.

For more information on family attractions in Kansas City, please check out VisitKC.com.













# Registration

The Global Finals event registration fee will allow each team to participate in a Global Finals unlike any before. Each team will be able to register unlimited supporters and choose the food and lodging accommodations that best suit their individual needs.



### **Pricing**

Team registration fees include unlimited credentials per team and a guarantee of up to 10 tickets to the Welcome Ceremony and Closing Celebration, with overflow viewing available on a big screen. Also included is full participation in the Team Challenge and Instant Challenge portions of the tournament, an individual Prop Storage exhibit space, free workshops, and daily and nightly special events throughout the week. Kansas City will also offer "DI-only promotions" for local attractions.

Price per team is \$5,500 with a deposit of \$1,500 due within two weeks after the team's Affiliate Tournament. International teams are eligible for a \$500 stipend per team if incurring charges for visas and/or passports.



## Tickets for Opening & Closing

Like previous years, an up-to-10-ticket per team policy for arena seating is in place for Global Finals 2019's Welcome Ceremony and Closing Celebration. The goal is to ensure that students get priority seating, while also accounting for Team Managers and chaperones. We expect that most supporters arriving on Wednesday will be able to sit in additional festival seating available in the Sprint Center, but cannot offer guarantees until final registration numbers have been received. Ticket quantities will be distributed based on the total number of Team Members and Team Managers designated during the online registration process by May 1. Please be sure to check that you have properly designated up to seven Team Members and up to three Team Managers to receive the appropriate number of tickets for your team.



# Payment Process



### Step 1

Affiliate Directors certify eligible teams to attend Global Finals.



## Step 2

Team Managers receive an email which will direct them to accept or decline their invitation to Global Finals.



### Step 3

Team Managers register online and pay a \$1,500 deposit. This must be completed within two weeks after the team's Affiliate Tournament.



## Step 4

The deadline for Team Managers to register names of all Global Finals attendees is May 1, 11:59 p.m. EST. Please note that any additional attendees who register after May 1 will be able to register on-site with a valid ID and Team Number. (A processing fee of \$25 per person will be assessed for anyone applying for credentials on-site.) More information on protocol for attendees added after May 1 will be available on GlobalFinals.org.



### Step 5

Download and complete online forms and bring them to Global Finals. You must have a consent form to receive a credential.

#### Forms Checklist:

- Parental Consent, Medical Release, & Photo Release Form: 1 for each attendee who will be under the age of 18 on May 1, 2019
- General Consent & Photo Release Form: 1 for each attendee who will be over the age of 18 on May 1, 2019
- On-Site Event Contact Form: 1 per team

Visit GlobalFinals.org for additional details on the registration and payment process, including late fee policies.

#### Deadlines

The most important date to remember is Wednesday May 1, 2019. This is the deadline for all Global Finals services, including online registration, credential signups, pre-ordered food selections and hotel blocks.

#### Cancellation Policies

Changes can be made to team registrations until May 1, 11:59 p.m. Eastern Time.

To avoid all additional penalties, all team registrations must be completed by this date. Remember that your team's deposit of \$1,500 is due two weeks after your Affiliate Tournament. A balance is permitted to be carried to the event, but registrations paid in full by May 1 will be eligible for express registration on-site.

## Team Late Registration

If the team registers after May 1, 11:59 p.m. Eastern Time, there will be an additional \$500 penalty. Registration fees, including the additional \$500 penalty, must be paid immediately and in full.

### Team Late Cancellation

If the team cancels before May 1, 11:59 p.m. Eastern Time, Destination Imagination will refund 50% of the \$1,500 deposit (i.e., \$750). Starting May 2, no refunds will be issued for cancelled teams. If the deposit is not paid by May 1, 11:59 p.m. Eastern Time, the team will automatically be cancelled and Team Late Registration rules will be enforced if the team would like to be reinstated. Refunds for cancellations prior to May 1, 11:59 p.m. Eastern Time will be processed 6 to 8 weeks after the event, less cancellation fee of \$750. Cancellation fees are not transferable.

### Credentials After the Deadline

If a team needs additional credentials that are not entered through online registration by May 1, there will be a \$25 processing fee per credential and proper forms and identification will be required on-site. More information about this protocol will be available on GlobalFinals.org under Registration. To avoid significant wait times on site and additional fees, please have all attendees registered before May 1.



# Props

This year's Prop Shipment process is new! Each team will have a designated prop storage booth, organized by Challenge for the entirety of the event as a place to display props or meet as a team.





This year we will be offering delivery of your props by a Destination Imagination Global Finals Prop Valet service! Prop Valet is partnering with Destination Imagination to make prop load-in the best experience possible for all teams. Using Prop Valet will eliminate stress and wait time associated with moving props into Prop Storage. This allows your team to spend more time focused on their Presentation and having fun when they arrive in Kansas City!

#### Booths



Each booth will be an 8ft x 8ft space and will be identified with your booth number, Team Number and Team Challenge time. In order to make loading into the new Prop Storage space as efficient as possible, props should be packaged in a way that professionals can assist with the move-in. Teams will be notified of their booth numbers after May 5. If you need to ship prior to the assignment of your booth number, you MUST make sure that your Team Number and Team Challenge are clearly visible on the official shipping label, which can be found at GlobalFinals.org.

## **Driving Props**



If you plan to drive your props to the site and unload, please make sure to indicate that when you register for Global Finals. Teams that plan to unload their own props will be provided directions to Prop Storage when they register on-site. All teams must receive credentials before unloading. Credentials, received by a Team Manager at registration, will be required to access Prop Storage.

If teams are able to wait until Wednesday for prop placement in their booth space (i.e., their Presentation time is not until Thursday-Saturday), there will be an alternate location to drop off props on Tuesday. For those who choose this option, props will be delivered to the teams' booths overnight on Tuesday and will be available to teams on Wednesday morning.

No vehicles with props will be accepted between Friday, May 17 at 2:00 p.m. CT and Tuesday, May 21 at 2:00 p.m. CT. If your props are in a combined truckload arriving after Tuesday, May 21 at 2:00 p.m. CT, instructions for drop-off will be available at GlobalFinals.org. Please note that no one will be permitted in Prop Storage without credentials, which must be received by the Team Manager at Municipal Arena. Teams are encouraged to pack props in a way that professionals can assist with unloading. Specific instructions regarding where and how to drop props via vehicle will be available at GlobalFinals.org and at registration on-site.



# Shipping Your Props

Teams may hand-deliver their props to their Prop Storage booth or use our Prop Valet service at no extra cost.

## **Prop Shipment Options**

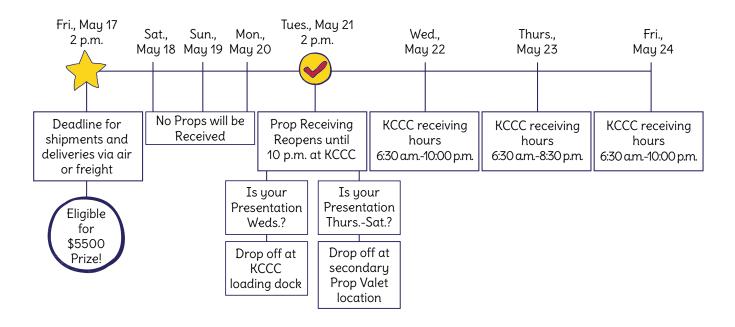
We encourage teams to ship or deliver their props in advance to avoid long vehicle wait times to unload on site. If you ship in advance, your props will be delivered no later than 5:00 p.m. CT Tuesday, May 21 to your team's dedicated Prop Storage booth. Whether you are shipping via air, freight or hand-delivery, you MUST use the official shipping label which can be found at GlobalFinals.org. This label MUST be affixed to all items in your team's shipment and clearly visible.

Prop shipments cannot be accepted by Prop Valet after Friday, May 17 at 2:00 p.m. CT.

## Ship your props early for a chance to win!

Teams whose props are received by our Prop Valet service no later than Friday, May 17 at 2:00 p.m. CT will be entered to win one of two Global Finals \$5,500 registration fee reimbursements. Teams that ship or handdeliver ALL of their props by this date will be eligible. Both hand-delivery and shipment instructions will be available at GlobalFinals.org.

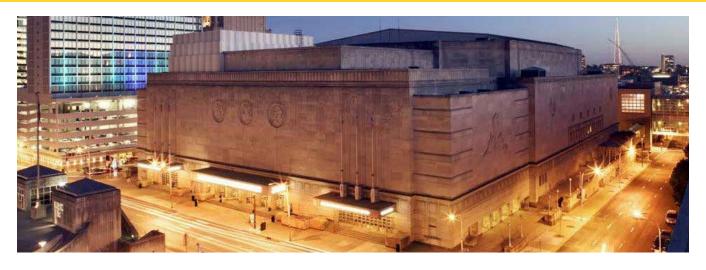
## **Prop Shipment Timeline**





# **Arrival Procedure**

One of your first stops in Kansas City will be at Municipal Arena for Global Finals 2019 on-site registration. This is where you will pick up your team's credentials and can get any questions answered about your prop shipment and Prop Storage location.



## Arriving On Site

Registration will take place in Municipal Arena across the street from the Kansas City Convention Center. There are several options for getting to Municipal Arena.

- Park in one of the public parking lots in the area. More information at GlobalFinals.org.
- Park in the Liberty Lot (1600 Liberty St., Kansas City, MO, 64102) where we have arranged free parking on a first-come, first-served basis with shuttles to the registration site. We suggest that teams be dropped at Municipal Arena and only the driver should go to the Liberty Lot.
- Check into your housing accommodations and send a Team Manager to pick up credentials. Shuttle service at select properties within the Destination Imagination room block will be available to transport teams to Municipal Arena and back.

### Credential Pick Up

A Team Manager MUST pick up your team's credentials at the Municipal Arena prior to prop load-in and access to the Convention Center. If you do not have your credentials, you will not be allowed to enter the event site.

# Location: Municipal Arena, 301 W 13th St, Kansas City, MO

Registration Times for each day are as follows:

Tuesday, May 21 - 12:00 p.m. - 10:00 p.m.

Wednesday, May 22 - 7:00 a.m. - 8:00 p.m.

Thursday, May 23 - 7:00 a.m. - 5:00 p.m.

Friday, May 24 - 7:00 a.m. - 5:00 p.m.

Saturday, May 25 - 7:00 a.m. - 4:00 p.m.

There will be seating available for students during the registration times.

Concessions will also be available Tuesday and Wednesday in the Municipal Arena.

Only one Team Manager from each team will be allowed to enter the Registration Area. Team members, parents, supporters and siblings may sit in the arena seats. Concessions will be available in Municipal Arena during registration hours on Tuesday and Wednesday. A valid government photo ID will be required to begin the on-site registration process.

Upon leaving registration, you should have:

- Credentials for each attendee affiliated with your team
- Pre-ordered meal vouchers (if ordered before May 1)
- Welcome Ceremony and Closing Celebration tickets
- Wristbands, if you are marching in the Welcome Ceremony parade
- Challenge-specific information from your International Challenge Masters
- Information on your Prop Storage location and answers to your prop shipment questions

## My Team Manager picked up my Credentials. Now what?

#### Did you take advantage of Prop Valet?

Great! Your props will be located in Prop Storage and organized by Challenge. Props will arrive at your booth no later than 5:00 p.m. CT on Tuesday, May 21.

Are you bringing your own props in your vehicle and delivering to Prop Storage yourself?

There will be specific instructions regarding where and how to drop props via vehicle, available at GlobalFinals.org and at registration on-site.

#### Are your props arriving as a combined truckload after Friday, May 17?

There will be specific instructions regarding where and how to drop props via large trucks, available at GlobalFinals.org and at registration on-site.



# Housing & Food

There will be a wide variety of housing accommodations and dining options in Kansas City to meet each team's needs and budgets.

#### Event Room Blocks and Hotel Information

Destination Imagination will be offering an official event room block, which will be released to qualifying teams through a link during online registration.

Rooms within these room blocks will vary in location and price. Properties will also have varying amenities. You may check for amenities including airport shuttles, complimentary breakfasts, pools, parking, and more. For more information on available properties, rates, amenities and release dates, please visit GlobalFinals.org.

## Other Housing Options

Teams may also stay at hotels outside of Destination Imagination's official event room block or utilize other accommodations like Airbnb and VRBO.

### Pre-ordering Meals

Destination Imagination has partnered with Brancato's, a local Kansas City catering company, to provide preordered meals for teams during the event. Pre-ordered meals will be available for purchase through May 1, 2019, and ordering can be accessed through a link provided during online registration for Global Finals. Meals can be purchased individually by day and by meal. Breakfast and dinner options will be served buffet-style and lunch options will be boxed. Menus will be available on the ordering website at the time of purchase and at GlobalFinals.org. Options for dietary restrictions will include kosher, halal, vegan, vegetarian, gluten-free and nut-free. (Please note that the kitchen where meals are cooked is not a nut-free kitchen. A special meal needs to be ordered for students whose allergies require this option.) Purchases can be made using a credit card or a purchase order. Purchase orders must be paid in full no later than Saturday, May 11.

#### Convention Center Concessions

Concessions will also be available at the Kansas City Convention Center and the Municipal Arena (where registration and select events will take place). It will be possible to procure three meals a day without relying on external transportation to leave the Convention Center area. Menus for concessions will be made available at GlobalFinals.org.

### Restaurants & Groceries

The Convention Center is located in downtown Kansas City, Missouri, around a number of restaurants within walking distance at a wide variety of price points. There is also a downtown market with prepared foods and groceries that is walking distance from the Convention Center.

More information about dining options near the Convention Center will be made available at GlobalFinals.org.



# Safety & Health

The safety and health of our Global Finals attendees are DI's highest priorities, and we have implemented a robust security program for this year's event in Kansas City.

We are excited to have a new home in Kansas City and like any location, safety and security are our highest priorities. The event will primarily take place in the Kansas City metropolitan downtown area, at two of the most experienced venues which have an impeccable history in providing safety and security. We have partnered up with security professionals that will be overseeing and executing the security program, along with the Kansas City, Missouri Police Department, as well as other emergency management professionals. To help ensure a safe and secure trip to Kansas City, please review safety and security tips with your team that can be found at GlobalFinals.org.

We have implemented a robust security program, that will include some of the following protocols:

- 24-hour building security for all areas of the event
- Strict credentialing system for ALL attendees and working staff that easily identifies individuals that are authorized for the event
- Bag search upon entry into facilities. (Please bring only what you need to ensure a speedy entry into each facility.)
- Uniformed Event Security and Police Officers
- CCTV throughout facilities
- Roaming Security Response Teams
- Traffic control
- Unified Command Center with phone number
- Nightly safety sweeps by K9 teams

A clear bag policy will be in effect at the Sprint Center. Each team will receive a clear bag at registration. Team Members should plan to bring minimal items. All items holding pins will have to be removable and must be easily examined. To avoid long wait times, please refrain from placing any pins on any articles of clothing that cannot be removed. Pin binders will not be allowed into the arena, so we encourage you to place pins on a pin towel, lanyard or in your clear, approved plastic bag.

In the event of an emergency at Global Finals, all Team Managers registered in the emergency system will receive a phone call or text message. Team Managers sign up by entering their phone numbers online when registering their teams.

Is your team thinking of using helium or dry ice in your Team Challenge solution? Are you wondering where you can work on props or test your Aircraft? Be sure to check out all of the site-specific restrictions for Global Finals at GlobalFinals.org.

Nearest Downtown Urgent Care/Hospitals			
Sprint Center Urgent Care	1407 Grand Blvd.	816-268-4295	
Children's Mercy	2401 Gillham Rd.	816-234-3000	
KU Medical Center	3901 Rainbow Blvd.	816-588-5000	
Truman Med Center	2301 Holmes St.	816-556-3000	
Other Urgent Care/Hospitals in Kansas City Metro Area			
North Kansas City Hospital	2800 Clay Edwards Dr.	816-691-2098	
Center Point Hospital	19600 E. 39th St., Independence, MO	816-698-7000	
St. Luke's Hospital	4401 Wornall Rd.	816-932-2000	

Pharmacies			
CVS	10th & Main	816-842-2514	
CVS	1914 Swift St., North Kansas City	816-221-1603	
Walgreens	3845 Broadway	816-561-6980	



# Travel To & Getting Around

From airport and event shuttles to touring Kansas City by foot, bicycle or car, we've put together a detailed transportation list for your week on-site. And don't forget to check out our travel discounts!

#### Points of Interest

- Kansas City Convention Center All team Challenge Sites and Prop Storage Exhibit Spaces will be located in the KCCC.
- Sprint Center The Welcome Ceremony and Closing Celebration will be held at the Sprint Center.
- The Westin at Crown Center Instant Challenge will be held at the Westin.
- Municipal Arena
- Teams will complete on-site registration and receive credentials at the Municipal Arena. • Liberty Parking Lot
- Limited, free bus and car parking will be available at the Liberty Lot on a first-come, first-served basis. A shuttle will service riders from the lot to the Convention Center and back.

#### KC Streetcar - It's free to ride!

- Running from the River Market on the north end to Union Station and Crown Center on the south end, the KC Streetcar is in walking distance of many hotels, restaurants and destinations in the downtown area. Additionally, the KC streetcar can transport teams from the Convention Center area to the Westin Crown Center, where Instant Challenge is located. (Teams may also use our shuttle service for travel to Instant Challenge. Please see our Shuttles section below for more details.)
- Streetcars run every 10-15 minutes during peak periods, seven days a week. During off-peak hours, streetcars run every 12 to 18 minutes.

Hours of Operation		
Monday - Thursday	6:00 a.m Midnight	
Friday	6:00 a.m 2:00 a.m.	
Saturday	7:00 a.m 2:00 a.m.	
Sunday	7:00 a.m 11:00 p.m.	

#### Shuttles

DI will provide shuttles to and from select hotels within Destination Imagination room blocks and the Kansas City Convention Center. Shuttle hours will be posted on GlobalFinals.org. Properties offering event shuttle service will be indicated under hotel amenities on GlobalFinals.org. A shuttle will be available to teams traveling from the Convention Center to the Westin for Instant Challenge. (Travel to Instant Challenge can also be made through use of the free KC Streetcar.) Please note that shuttle availability is limited and will be available on a first-come, first-served basis, so we strongly suggest arriving early.

## Walking

Downtown Kansas City is a walkable area with easy access to restaurants, downtown hotels, the streetcar, the Kansas City Convention Center, the Sprint Center and Municipal Arena. The Sprint Center is only a fiveblock walk from the Convention Center.

## Driving

Limited, free bus and car parking will be available at Liberty Lot on a first-come, first-served basis. We will have shuttle service drivers from the lot to the Convention Center and back. Drivers are encouraged to drop all team members off near the Convention Center before parking at Liberty Lot. This lot is located at 1600 Liberty Street, Kansas City, MO, 64108. Refer to GlobalFinals.org to see the many options for parking at various price points around the Kansas City Convention Center area.

## Other Ways to get around

#### Buses

Kansas City offers several bus systems. There is a public bus system, as well as the new bus rapid transit line that connects the River Market, Downtown, Crossroads Art District, Crown Center and the Country Club Plaza. Learn more about the bus routes at kcata.org.

#### • Kansas City B-cycle

B-cycle is a 24/7 public bike share system for short trips. Kansas City B-cycle has 27 stations serving downtown, Westport, the Country Club Plaza, 18th & Vine Jazz District, and the Trolley Track Trail. To access the nearest Kansas City B-cycle station, just head to 12th & Wyandotte, located on the northeast corner of Barney Allis Plaza and the Kansas City Convention & Entertainment Facilities. Rates start at \$3 per half hour. Learn more and view the station map at kansascity.bcycle.com/station-map.

#### Z-Trip

This ride-hailing app allows you to schedule a taxi, limousine or black car service and you can pay directly with your smartphone.

• Kansas City also has ridesharing apps like Lyft and Uber available to get around the city.

#### Travel Discounts

Visit our Global Finals Travel Discounts page for discount information.

### Airport Shuttles from Kansas City International Airport

Some hotels will offer complimentary airport shuttles from Kansas City International Airport. Please look on your hotel website for this information. If your hotel does not provide a complimentary airport shuttle, Kansas City Transportation Group (KCTG) will offer reduced rate shuttles for Global Finals attendees. This will be available through a link provided during online registration. Taxis or ride share services like Uber and Lyft are also available.



# Donations & Fundraising

Fundraising is an essential part of your team's journey to attend Global Finals. From finding community sponsors to hosting bake sales, we've put together a comprehensive list of fundraising activities and events for teams.

## **Fundraising**

Fundraising events are another way that your team can consider getting additional support.



#### 1. Crowdfunding

Fundraise where a lot of people are... online! Many personal fundraising websites, such as GoFundMe and Crowdrise, are free to create, are customizable and feature sharing tools to help you easily spread the word about the great work your team is doing while raising money.



#### 2. Garage/Yard Sale

Like they say—one person's trash is another person's treasure. Gather items you no longer need or want. Talk to friends and neighbors about your cause and ask them if they would be willing to donate their used items (furniture, clothes, electronics, books, toys, etc.) for your fundraiser. And don't be afraid to price items generously as many people will tend to bargain the prices down.



#### 3. Fundraising Breakfast or Dinner

Mangia! From pancake breakfasts to barbecue to spaghetti dinners, dining fundraisers are extremely popular. (You can even do a few gluten-free dishes with all the options now available!) However, hosting this type of fundraiser is not enough. In addition to selling tickets, have a donation jar, raffle tickets and silent auctions to increase your potential donations.



#### 4. Bake Sale

Many DI teams have had sweet success hosting a bake sale. A bake sale can be as little as a table set up with cookies, cupcakes and a donation jar, or they can be larger events with vendors, auctions and even a bakeoff with neighbors and local bakers. In addition to baking your own goods, ask friends, family members and supporters of your cause to bake and donate cakes, cooks, muffins, pies and other delicious goods.



#### 5. Silent Auction

A silent auction is a great fundraising method that can be done as a standalone event, including online, or as part of another fundraising event. From fun outings to tickets to a museum or play to restaurant gift cards, you can provide a range of items up for auction. To avoid spending too much money on prizes, work with local businesses on donations that will help bring them business in return.



#### 6. Restaurant Night

Many national restaurant chains, including Chipotle, McDonald's and Pizzeria Uno, sponsor fundraisers for schools and community organizations and will donate a percentage of sales on a dedicated day/evening to the organization or school. Be sure to sit and enjoy a meal with your own family!



#### 7. Adult Spelling Bee

Get the word out and bring your community together for a fun, hilarious and nerd-filled night where adults are tasked with being in the spotlight. Invite local celebrities to compete or at least attend your event. In addition to charging admission, consider setting up a donation jar and offering a raffle for a few prizes, such as local restaurant gift certificates.



#### Car Wash

Car washes are popular fundraising events because they require very little planning and work really well for groups. Consider whether you want to accept donations or charge a set amount. And make sure you have a reliable source of water!



#### 9. Pie in the Face

Pie in the Face can be incorporated into many different types of fundraisers or can be done as a stand-alone event. For a small donation, \$3 for one pie or \$5 for two, event attendees can toss a pie in the face of your mayor, teacher, principal, or even your DI team.



#### 10. Pajama Day

School starts early and even kids have days where they want to stay in their pajamas and sleep in. Work with your school in setting up a designated day where students can donate one or two dollars and wear their pajamas to school.

No matter which option(s) you choose, it's important to be creative, to tap into all of your networks, and to make sure you promote your event. Reach out to local media! If you have a community newspaper, meet with the editor and let him or her know about DI and your team's accomplishments. The paper may be willing to feature a donation drive or a fundraiser you are organizing, which will make your event more successful.

The most important thing to keep in mind is to be yourself and have fun. If you and your team are enjoying yourselves and are passionate about your cause, your community members will be more likely to make a donation.

## **Donations and Sponsorships**

Some donors and sponsors prefer to send donations to a registered 501(c)(3). If your team is receiving donations for Global Finals, please be sure to review the donations protocol at GlobalFinals.org. It is very important that any donation received on your team's behalf includes your Team Number. For more information on tracking team donations, please visit GlobalFinals.org.

To assist teams in gaining sponsors, helpful resources are available on the Global Finals website. These include a PowerPoint presentation that teams can show to potential sponsors, as well as a letter template that teams can send to potential sponsors. Check GlobalFinals.org for additional resources related to donations and sponsorship.





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