

**School Sponsored
Field Trip Request Form
Out of State Travel ONLY**

Attach itinerary, student lists (if known), hotel information, chaperone sign-off forms, waiver requests, etc. to the completed request form and send to the Principal's office. If you will just be submitting the one request form, you may return it by email.

Submit to the principal's office no later than the Wednesday before the Natick High School Committee is to meet. Overseas trip requests must be submitted and also approved in advance of any marketing to the students.

The lead teacher or an adult representative from your trip must appear at the School Committee meeting to present the request. You will be notified of the date of this meeting.

To: Dr. Anna Nolin

From Brian Harrigan, NHS Principal

Date: 2/5/19

Re: RoboNatick Team 3737 to Vermont State FIRST Robotics Championship

I would like to request School Committee Approval for the following overnight / out-of state trip:

Lead teacher's name: Clark Clements

Group: RoboNatick Team 3737

Destination and also Itinerary: Vermont State FIRST Robotics Championship at Champlain Valley High School, Hinesburg, VT

Date of trip: February 22nd-24th, 2019

Transportation: private automobile

Mode of transportation requested: private automobile

Method of payment (fundraising, etc.): fundraising, family contributions

Names of chaperones: Clark Clements

Estimated Cost of trip per student: \$147

Please state the purpose of the this trip: To compete in the Vermont State FTC Robotics Championship

I support this request and thank you for your consideration.

Sincerely, 

Brian Harrigan
Principal

☒ I have attached all relevant forms necessary to submit this request.

Natick High School

Chaperone Information Form

Overnight & Out of State Field Trips

This form must be completed in advance and attached to the Out of State Travel / Overnight Form as you submit your request for travel to the principal. All chaperones traveling on any Natick High School trip must sign this form. Requests for travel will not be sent to School Committee without these forms attached.

Trip Lead Chaperone: Clark Clements

Trip destination and travel dates: Burlington, VT

Chaperone name: Clark Clements

617-595-8666

Faculty chaperone: ☒

Adult chaperone: ☐

Contact information 617-939-4748 Judith Stone
(Phone number and contact person in event of an emergency)

CORI Check complete (if non staff chaperone): ☐

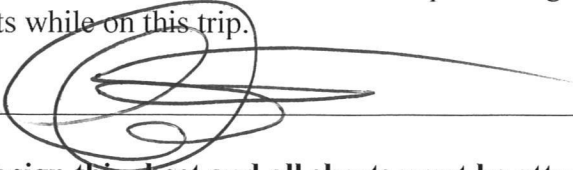
Chaperone Sign-off

(All chaperones must sign off prior to departure)

Natick Public Schools requires that all chaperones on school sponsored trips be available to students for the duration of the trip and 24 hours a day. Chaperones will act as guardians and make all decisions for the benefit and safety of the students throughout the trip. Natick Public Schools does not permit any member of any Natick High School trip to consume alcohol or use any non-prescription drugs while on any school-sponsored field trip.

☒ I have read and understand the Natick Public Schools chaperone sign-off and I agree to abide by these requirements while on this trip.

Chaperone signature: _____



Each chaperone must sign this sheet and all sheets must be attached to initial request for travel made to principal.

Revised August 12, 2012